



2pm, Tuesday, 17 September 2024
Mid and West Wales Fire and Rescue Service Headquarters, Carmarthen

MINUTES	
Present	
Name	Institution
Councillor Darren Price (Chair)	Carmarthenshire County Council
Andrew Cornish	Coleg Sir Gâr
Mydrian Harries	Mid and West Wales Fire and Rescue Service
Huwel Manley	Natural Resources Wales
Dr Michael Thomas	Public Health Wales
Gwilym Dyfri Jones	University of Wales Trinity Saint David
Marie Mitchell	Carmarthenshire Voluntary Services Association

Present	
Name	Institution
Myra Hunt	Centre for Digital Public Services
Gwyneth Ayers	Carmarthenshire County Council
Alex Cook	Carmarthenshire County Council
Daniel John	Carmarthenshire County Council
Ian Jones	Carmarthenshire County Council
Amy Richmond Jones	Mid and West Wales Fire and Rescue Service
Llinos Evans	Carmarthenshire County Council
Beth Cossins	Regional Whole Systems Approach to healthy weight team (Item 8)
Geinor Jones	Regional Whole Systems Approach to healthy weight team (Item 8)
Jan Batty	Regional Whole Systems Approach to healthy weight team (Item 8)
Camille Evans	Regional Whole Systems Approach to healthy weight team (Item 8)

1. Welcome, Introductions and Apologies

Apologies	
Name	Organisation
Andrew Charles	Welsh Government
Councillor John Davies	Mid and West Wales Fire and Rescue Service
Ardiana Gjini	Hywel Dda University Health Board / Public Health Wales
Christine Harley	Probation
Jayne Butler	Dyfed Powys Police
Claire Bryant	Dyfed Powys Police & Crime Commissioner's Office
Kate Harrop	Carmarthenshire County Council

Councillor Darren Price, the Chair, welcomed everyone to the meeting.

2. Centre for Digital Public Services - Myra Hunt, Chief Officer

Myra Hunt was welcomed to the meeting.

MH outlined the role of the Centre for Digital Public Services (CDPS), which aims to provide modern and efficient public services supported by ethical use of data. It also focuses on equipping people with digital skills to thrive in an increasingly digital economy.

The missions within the Digital Strategy are noted below:

- Digital Services: Deliver and modernise services to be user-centric, simple, secure, and convenient.
- Digital Inclusion: Equip people with the motivation, access, skills, and confidence to engage with the digital world.
- Digital Skills: Create a workforce with the digital skills and confidence to excel in the workplace and everyday life.
- Digital Economy: Drive economic prosperity through digital innovation.
- Digital Connectivity: Ensure services are supported by fast and reliable infrastructure.
- Data and Collaboration: Improve services through collaboration and effective use of data.

The Centre for Digital Public Services (CDPS) offers a variety of support mechanisms to help Public Services Boards (PSBs) deliver their local well-being plans. Here are some key ways the centre supports PSBs:

1. The CDPS is involved in projects such as streamlining Welsh Benefit delivery, improving planning services, and enhancing neurodiversity services. These projects are designed to improve public services and support PSBs in their objectives.
2. The CDPS supports the adoption of Artificial Intelligence and automation across the public sector in Wales. This includes developing resources to guide organisations on how to work towards these technologies and creating a pan-sector community of practice to drive activity and share knowledge¹.

The Digital Service Standards for Wales have been developed to set out what is expected from new or resigned digital services funded by Welsh public sector organisations.

[Digital Service Standards for Wales](#)

Members discussed the potential support available for managing contracts and commissioning new systems. MH underlined the importance of including digital based staff within procurement exercises.

MH encouraged the PSB members to consider their future digital workforce and the skills required to support delivery of public services. Members noted recent challenges in terms of recruiting technical staff, with one of the factors being the competitiveness of the private sector.

Well-being Objective: Ensuring a sustainable economy and fair employment

3. Carmarthenshire Food Strategy

Alex Cook, Food Systems Development Manager was welcomed to the meeting.

AC outlined the background to the development of the Carmarthenshire Food Strategy and the local mapping work undertaken. The vision is to create a food system in Carmarthenshire that produces, promotes, and provides healthy and sustainable food for future generations. The focus is on accessibility, health, thriving communities, commitment, and sustainability.

The strategy includes several food missions such as food for public health, sustainable food procurement, jobs and livelihoods in the sustainable food sector, food for all, farming for climate and nature, and achieving a net-zero food system.

Strategic objectives cover areas like home and community, public sector provision, food economy, food growing, environment, and governance.

The outcome for the Strategy includes:

- **Economic:** Increased careers and business growth in food sectors, retention of people in rural working communities, and increased community investment through economic circularity.
- **Environmental:** Lower carbon footprint reduced global impact of imported inputs, reduced climate change risk through adaptation, and better conservation and regeneration of natural resources.
- **Social:** Reduced health inequalities, fewer people at risk of food insecurity, enhanced community resilience, better cultural and social integration, and increased social equity and representation.

To progress the work, Members agreed to establish a Task & Finish Group and to agree nominations from their respective organisations.

It was agreed to timetable the Food Strategy for discussion at the January meeting of the PSB.

It was also suggested that it would be beneficial to create links between land use groups across PSB members organisations in order to share best practice and identify opportunities for collaboration.

ACTION	
All partners to nominate officers from their organisations to join the Carmarthenshire Food Strategy Working Group	PSB Members
To share information about organisational land use group with the PSB Support Team	PSB Members

Well-being Objective: Responding to climate and nature crises

4. Climate Change Risk Assessment

Further to the Climate Change Risk Assessment workshop held on the 25 June 2024, members agreed to establish a task and finish group to lead on the work.

ACTION	
All partners to nominate officers from their organisations to join the Climate Change Risk Assessment Working Group	PSB Members

5. Updates from the Task and Finish Groups

Mydrian Harries, Chair of the EV Charging Infrastructure Group presented an update to the PSB.

The PSB established the EV Charging Infrastructure Task & Finish Group as part of the Responding to the Climate and Nature Emergencies Well-being Objective. The key aim was to increase collaboration on Electric Vehicle EV Charging infrastructure at public sector venues.

MH noted that there had been good representation from across all PSB Partners and that the mapping work had been completed. It had become clear from the discussions that this project had the potential to have greater strategic impact and that the work needed to be scaled up to make progress on opportunities to collaborate and deliver against shared organizational demand.

Daniel John, Head of Environmental Infrastructure, Carmarthenshire County Council, had been leading on initial discussion with the Welsh Energy Service and the feedback was positive.

Members agreed to support the continuation of the project and further discussions with the Welsh Local Government Association and Welsh Energy Service.

It was agreed to feedback to the PSB meeting in January 2025.

Members encouraged the task and finish group to ensure that rapid chargers were featured in future discussions.

ACTION	
Report outlining ask and opportunities to be prepared and further progressed to develop the multi-agency business case for investment across Carmarthenshire. Membership of T&F to continue.	EV Charging Infrastructure Group.

6. Minutes and actions

Minutes 14 May 2024

Dr. Michael Thomas noted that his organisation should be noted as Public Health Wales rather than Hywel Dda University Health Board.

Dr. Michael Thomas asked for the correct title to be added to the presentation made at the last meeting - “A Regional Collaboration for Health”.

With these amendments the minutes were accepted as a true and accurate record.

Action Log

Updates on previous actions have been provided.

7. PSB Annual Report 2023-24

Members approved the PSB Annual Report for 2023-24.

Well-being Objective: To improve well-being and reduce health inequalities

8. Whole Systems Approach Workshop

Beth Cossins, Geinor Jones, Jan Batty and Camille Evans from the Regional Whole Systems Approach to healthy weight team, were welcomed to the meeting.

The team facilitated a 90-minute interactive workshop to move forward with a key step in the Carmarthenshire Wellbeing Plan – ‘to support the delivery of the Healthy Weight: Healthy Wales programme’.

Further to the workshop, the team will build on the feedback across the PSBs and take stock of the regional picture.

A Learning Network will be established, and further details will be circulated to Members in due course.

9. Future meetings

- 19 November 2024 (Teams)