

[PSB logos] Preventions Board

Terms of Reference

Purpose

1. To direct the development and delivery of an agreed regional work programme on behalf of the Regional Partnership Board (RPB) **and respective Public Services Boards (PSBs)**
2. To provide assurance to the Integrated Executive Group (IEG), RPB **and PSBs** on delivery of the programme.

Priorities

These will be reviewed at least annually. Board activity will initially focus on four key elements:

- **Community based care – Prevention and community coordination**
Model of Care, including activity supported outside of the Regional Integration Fund (RIF)
- **The Emotional Health and Wellbeing** Model of Care, including activity supported outside of the RIF
- The activity of the **Innovations Forum** (the social value forum for the Region)
- Regional action to support **continuous engagement**

Key responsibilities and activities

1. Agree a work programme reflecting the above priorities
2. Oversee the activity of regional delivery/ operational groups involved in delivering the programme
3. Identify and take forward new activity in response to emerging RPB **and PSB** priorities
4. Make best use of available resources, maximising existing streams and identifying additional funding streams to support activity within the programme and coordinate bids for funding as appropriate
5. Maintain links with other relevant programme groups (including those outside the RPB **and PSB infrastructures**) and local operational groups as necessary
6. Maintain links with relevant PSB working/ thematic groups
7. Identify metrics and measures to evidence impact of the programme, as part of the regional outcomes framework

Accountable to

IEG
RPB
PSBs

Accountable for

Regional and local groups, including:

Sub-group	Sponsor
Continuous engagement group	Hazel Lloyd-Lubran
Innovations Forum	TBA
Social prescribing	Rebecca Evans

While outside of the formal governance arrangements, update reports will be requested from the Social Model of Health Steering Group

Reporting

The Group will:

- Report progress to IEG and PSBs on a quarterly basis
- Escalate issues and make recommendations to the IEG and PSBs, as appropriate
- Receive, consider and review reports and recommendations of relevant sub-groups
- Link to other boards and groups within the RPB and PSB structures and partner agencies

Membership

IEG sponsor/s

Hazel Lloyd Lubran, CAVO
Director of Public Health, HDdUHB

RPB Team

Kevin Pett

Members

Member	Organisation and RPB links	Sector	Deputy
CVCs			
Hazel Lloyd Lubran	CAVO, IEG	3 rd sector	
Sue Leonard	PAVS	3 rd sector	Vanessa John
Marie Mitchell	CAVS	3 rd sector	
Public health			
Director of Public Health	Public Health	Public Health	
Rebecca Evans	Public Health	Public Health	
PSB/ co-ordination			
Gwyneth Ayers	Carmarthenshire CC	PSB	Llinos Evans
Naomi McDonagh	Ceredigion CC	PSB	
Nick Evans	Pembrokeshire CC	PSB	Lynne Richards
Anna Bird HDdUHB	-Dementia SG	HDdUHB PSB	N/A

	-Carers and wider Health/ partnerships		
Heads of service			
Avril Bracey	Carmarthenshire CC	LA	N/A
HoS to be nominated	Pembrokeshire CC	LA	
HoS to be nominated	Ceredigion CC	LA	
County directors - HDdUHB	Organisation and RPB links	Sector	Deputy
Peter Skitt, HDdUHB	- Ceredigion H&SC leadership team	HDdUHB	Janet Knill, Jina Hawkes
Elaine Lorton, HDdUHB	- Pembrokeshire H&SC leadership team - Home Based Care SG	HDdUHB	Sonia Hay
Rhian Matthews, Carmarthenshire CC and HDdUHB	- Carmarthenshire DMT - Dementia SG Chair	HDdUHB LA	Alex Williams
Mental health and learning disability			
Liz Carroll, HDdUHB	-Together for Mental Health -RILP	HDdUHB LD&MH	Matt Richards
Avril Bracey, Carmarthenshire CC	-Carmarthenshire DMT -Dementia SG -Together for Mental Health - RIF Capital - APB - Safeguarding Board	LA LD&MH	Corinne Everett- Guy
Commissioning			
Chris Harrison, Carmarthenshire and Pembrokeshire CCs	- DMT x2 - Pembrokeshire H&SC leadership team - Dementia SG	Commissioning	
Children			
Head of Childrens – to be nominated	- County DMT - Children’s PG - Regional HOCS	LA Children	Jan Coles (Carms CC)
RPB team			

Kelvin Barlow, Regional Support Team	-RPB (IEG and programme groups)		Kevin Pett
Nominations			
Elen James	- Ceredigion - Corporate Lead officer	Porth Cymorth Cynnar	
Richard Smith Richard.Smith3@wales.nhs.uk	-Supporting Model of Care 1		
Victoria Edwards	Hywel Dda UHB	County level lead	N/A
James White	Pembrokeshire CC	LA	

Representatives will have responsibility for maintaining two-way links with the colleagues and governance structures identified in the 'key links' column above.

Named deputies will be permitted (as above). Deputies must have authority to take decisions on behalf of their organisations.

Co-chairs

Co-chairs will be appointed by IEG and appointments will be reviewed on an annual basis.

Hazel Lloyd Lubran: Ceredigion Association of Voluntary Services
Nomination: Director of Public Health

Proceedings of meetings

The chair of the Board shall arrange for minutes of the proceedings of each meeting to be taken, approved and recorded.

Papers will usually be circulated at least five working days prior to the scheduled meeting date as far as is reasonably practicable.

The RPB Team will provide secretariat support for this group.

Quorum

Meetings will be quorate when the following are represented:

- Each local authority
- Each CVC
- The Health Board
- Public Health Wales

Frequency

Quarterly.