

LLANELLI TOWN COUNCIL ANNUAL REPORT TO THE PUBLIC SERVICES BOARD

2019-20 CIVIC YEAR

Introduction

<p>Outline of Council</p> <p>Indication of what could be included:</p> <ul style="list-style-type: none"> • Number and names of councillors • Name of Mayor/Leader • Name of clerk and officers • Geographical area of Council • Number of residents represented • Any other relevant information 	<p>Llanelli Town Council</p> <ul style="list-style-type: none"> • 22 Council Members. • Town Mayor for 2019-20 Cllr John E Jones • Council Leader is Cllr Shahana Najmi • Town Clerk is D. Gary Jones • Town Council area is made up of 5 Electoral Wards, Bigyn, Elli, Glanymor, Lliedi and Tyisha (all 5 are designated as areas of deprivation). • Precept of £910,000 for 2019-20. • Serves a population of over 25,000. • Provide 7 Community Centres, 8 Playing Fields / Parks, Selwyn Samuel Indoor Bowls Centre and Conference Venue and Stebonheath Football Ground. • The Council funds many Community Groups and Activities. • The Council provides funding and support to activities at Parc Howard and Llanelly House. • Employ 6 full-time staff (including a dedicated Community Development Officer) and a number of Part Time Caretaker/Cleaners and Litter Pickers. • The Town Council publishes an Annual Report of its activities
<p>What is the Council's Vision/Objectives?</p>	<p>The Council is committed to providing services and facilities which meet the needs of the people of Llanelli Town: it will also act as a voice for the communities it represents.</p> <p>The Council's mission statement is to serve the needs and aspirations of the town and the electors which it represents as fully, professionally and effectively as possible.</p> <p>The Town Council vision, as the closest level of government to the Community, is to provide a voice for the Community whilst representing the area at County and National level. The Town Council works to ensure that County Council, Police, Welsh Government and other authorities take account of the needs of our Community when making decisions that affect our residents. The Council uses the powers and resources available to it to react to the needs of the Community proactively and quickly and provide appropriate levels of relevant services to our Community.</p>

Progress against the Carmarthenshire Well-being Plan Objectives **PLEASE SEE ANNEX A**

Carmarthenshire PSB Well-being Objective	Steps taken by the Town/Community Council that contribute to the Well-being Objective	How have the 5 Ways of Working been used to shape your activity? (Summary in Appendix A)					Which national Well-being Goals does this work support? (Summary in Appendix B)							
		1	2	3	4	5	G1	G2	G3	G4	G5	G6	G7	
Healthy Habits: People have a good quality of life, and make healthy choices about their lives and environment	Activity:	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N

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Early Intervention: To make sure that people have the right help at the right time; as and when they need it			

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Strong Connections: Strongly connected people, places and organisations that are able to adapt to change			

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Prosperous People and Places: To maximise opportunities for people and places in both urban and rural parts of our county			

Reflection and Looking Forward

An opportunity to reflect on how things are going and outline future priorities.

<p>What has worked well for the Council?</p>	<p>The Town Council has continued to work closely in partnership with a number of other authorities and organisations across Llanelli. This has proven to be of a great benefit to the Town Council and the wider Community.</p> <p>Town Council Officers and Members have continued to develop their relationships with other Community Officers across the Carmarthenshire Councils subject to the act. This has led to the sharing of a great deal of good practice and benefited the services provided by the Council.</p> <p>The continuing relationship with our neighbouring Llanelli Rural Council with our development of services jointly has also enabled significant improvements to the management of Playing Fields in the Town. The partnership with Carmarthenshire County Council and the S106 fund has also enabled improvement to a number of parks and playing fields.</p> <p>COVID-19 has meant that while services were curtailed, through remote working we have been able to continue providing vital services to the people of Llanelli.</p>
<p>What have been the barriers for the Council?</p>	<p>The last few week of the year were disrupted by the COVID-19 crisis this brought numerous challenges and meant that some of our projects and services were heavily curtailed.</p>
<p>Are there any matters the PSB could support delivery/progress on?</p>	<p>The PSB could support with greater information sharing and developing a closer working relationship with the Town and Community Council subject to the act. This would then translate to direct action on the ground especially as the services required in relation to the COVID-19 crisis and recovery move forward</p>
<p>What are the Council's main priorities looking forward to 2020-21?</p>	<p>The Town Council priorities for 2020-21 are detailed in Annex B, being the Community Work and Development Action plan for the year. Some of these activities have thus far being necessarily curtailed due to the COVID-19 crisis.</p>

Appendix A: 5 Ways of Working

Long Term The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.
Prevention How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.
Integration Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.
Collaboration Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.
Involvement The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

Appendix B: National Well-being Goals

National Goal
A Prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the Global environment and therefore uses resources efficiently and proportionately, and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.
A Resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change.
A Healthier Wales: A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood
A More Equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances
A Wales of Cohesive Communities: Attractive, viable, safe and well-connected communities
A Wales of Vibrant Culture and Thriving Welsh Language: where we have lots of opportunities to do different things and where lots of people can speak Welsh
A Globally Responsible Wales: where we look after the Environment and think about other people around the World

Key -
Green - Exceeded / Complete
Amber - In progress
Red - Not yet commenced

Strong Connections – Strongly connected people, places and organisations that are able to adapt to change	Well-being of Future Generations Act Goals							Actions Planned for 2019-20	Position	2019-20 Review
	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7			
Communication channels will include:										
Llanelli Town Council website	Y	Y	Y	Y	Y	Y		1. Website in place and regularly updated as relevant	Green	1. Website maintained to ensure regular updates in place. Town Council Future Generations Working Group oversee website provision. 2. A full accessibility audit has been undertaken of the Council website with an upgraded version to be launched during 2020-21.
Llanelli Town Council Facebook and social media presence	Y	Y	Y	Y	Y	Y		1. Town Council Facebook page regularly updated to promote events and Community activities.	Green	Town Council Social Media portal maintained to ensure regular updates in place and relevant information circulated. Town Council Future Generations Working Group oversee Social Media presence.
Llanelli Community Partnership Facebook page	Y	Y	Y	Y	Y	Y		1. Community Development Officer (CDO) to continue supporting the editing of the content.	Green	Community Partnership Facebook page continues to be updated and maintained with over 2,000 followers. This has proved to be a valuable source of updates to the Community during the COVID-19 crisis.
Executive meeting with Llanelli Community Partnership when needed	Y	Y	Y	Y	Y	Y		1. Officers to continue attending group meetings	Green	Two meetings held during 2019-20, Officer attended these meetings. Senior Executive members in continuous contact between meetings.
Attendance at AGM and Quarterly meetings with Llanelli Community Partnership	Y	Y	Y	Y	Y	Y		1. AGM to be held 2. Officers to continue attending group meetings	Green	AGM held in April, quarterly meetings continue as per calendar.
Wider Community Network meetings be it group or individual. e.g. Pride in our patch, Fusion, People Speak Up, Syria Sir Gar, Women's Network and Safer Communities Action Group meetings	Y	Y	Y	Y	Y	Y		1. Officers to continue attending each organisation's meetings when required and as appropriate.	Green	Officers attend numerous Community Networks including Pride in you Patch, Fusion, People Speak Up as appropriate and necessary.

Attendance at and work with the Tyisha Community Working Group	Y	Y	Y	Y	Y	Y		1. Officers to develop baseline information document with the support of local members. 2. Officers to support consultation process. 3. Officers to attend Working Group as appropriate	Green	Tyisha Working Group continues to meet with works planned for implementation during 2020-21. Early projects include the proposed play area in Columbia Row / Ann Street. Extensive project in relation to redevelopment of housing areas to be carried out during 2020-21. This may be delayed due to COVID-19 Situation.
Llanelli Town Council monthly Building and Finance committee	Y	Y	Y	Y	Y	Y		1. Officer to continue providing monthly reports. 2. Officers to provide 6 monthly and annual reviews of progress against agreed targets.	Green	Officers provide monthly reports and attend Building and Finance Committee.
Community Development Officer Working Group for Town and Community Councils- Cymru CDO-SDC	Y	Y	Y	Y	Y	Y		1. CDO to continue attending the meetings of this group. Facilitation to be shared across each participant. 2. Formalised schedule of bi monthly meetings to be carried out during the year	Green	Meetings undertaken on a bi-monthly basis. These are also held following the County Council / Community and Town Council Liaison Meetings. Council Officers supported the development of a Terms of Reference for the liaison group. This group has proved to be very useful for development of service provision during the COVID-19 crisis.
Work with Organisations to develop Data Protection compliance where relevant	Y	Y	Y	Y	Y	Y		1. Officers to work with organisation where necessary and appropriate to ensure compliance with Data Protection Regulations	Green	Support provided where necessary and required. Example would be the work with the Community Partnership on their data base.
Work with One Voice Wales and other representative bodies on relationships with other Councils and changes to the Local Council Sector	Y	Y	Y	Y	Y	Y		1. Officers to attend One Voice Wales Innovative Practice Conference, Larger Local Councils Committees and other bodies as appropriate 2. Officers to continue supporting other Councils through Council Member membership of Area and National Committees	Amber	Due to COVID-19 the One Voice Wales innovative practice conference was cancelled. Council Officers were involved in ensuring that Community and Town Councils have a representative invited to all Public Service Board meetings.
Continue developing the Llanelli Town Council reputation as a progressive Council	Y	Y	Y	Y	Y	Y		1. Officers encourage development of the Council as a key player in change management in Llanelli. 2. Promote good work of the Council through One Voice Wales and other avenues. 3. Officers to facilitate best practice engagement with other Town and Community Councils where appropriate	Green	Members and Officers continue: 1. Attendance at One Voice Wales County Committee, Larger Council Committee and Annual Meeting / Conference. 2. Attendance at Llanelli Task Force and BID. 3. Attendance at County Liaison Forum and Development Officers Working Group (Llanelli and Carmarthenshire). 4. Attendance at Tyisha Working Group.

Meetings with Public Service Board representatives	Y	Y	Y	Y	Y	Y		1. Officers to continue attending meetings with the PSB on Well-Being goals and reporting mechanisms. 2. Officers to continue participating in the CDO / PSB working group.	Green	Members and Officers attend County Liaison Forum with attendance at the Public Service Board by a representative of larger Town and Community Councils agreed from November.
Work with Strategic Organisations within Llanelli to develop frameworks where necessary, e.g. Sir Gar Community Cancer Network and Community Development Officers Town Centre Working Group	Y	Y	Y	Y	Y	Y		1. Officers to continue supporting and facilitating identified frameworks.	Green	Officers continue to support, facilitate and attend structured network meetings such as: 1. Cancer Network, where a Llanelli Cancer Rehabilitation project is in place with Coleg Sir Gar, People Speak Up, Hywel Dda Health Board and the Old Mill which has developed a cancer cafe and worked together looking at possible linkages to the wellness village. 2. Town Centre Working Group, which continues to meet supporting the delivery of 12 key events in the Town Centre. This partnership working bring hugely popular events into the Town Centre. 3. Fusion Network, facilitating networking opportunities and developed a highly successful youth conference which took place in February also producing a Youth Covenant for Llanelli. 4. People Speak Up, which is delivering the Llanelli Voices Project, Intergenerational Dementia Project and Llanelli Youth Speak Up project.
Encourage Community Groups and Organisation to work towards the 7 key goals and to work towards the objectives of the Carmarthenshire Well-Being Plan	Y	Y	Y	Y	Y	Y	Y	1. Officers to encourage all organisations to work towards achievement of these goals 2. Officers to promote understanding within the Community of the Carmarthenshire Well-Being Plan	Green	Officers continue to promote the Well-being plan and 7 key goals across all organisations. 1. Llanelli Community Partnership developed a Business Plan for 2019-20 based on the 7 key goals. This included a targeted approach to their work in the Community. 2. Llanelli and District Twinning Association are developing a work programme for their activities with the support of Town Council Officers.
Prosperous People and Places - To maximize opportunities for people and places in both urban and rural parts of our county Early Intervention - To make sure that people have the right help at the right time; as and when they need it	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2019-20		

Activity in this area will include:										
Encourage and establish community networks e.g. Fusion, Cancer Network and Unloved Heritage	Y	Y	Y	Y	Y	Y		1. The Town Council to continue with involvement in identifying gaps, facilitating the development of groups and support their becoming more sustainable. Thereafter attendance would continue where felt appropriate.	Green	Officers continue to support, facilitate and attend structured network meetings such as: 1. Cancer Network, where a Llanelli Cancer Rehabilitation project is in place with Coleg Sir Gar, People Speak Up, Hywel Dda Health Board and the Old Mill which has developed a cancer cafe and worked together looking at possible linkages to the wellness village. 2. Town Centre Working Group, which continues to meet supporting the delivery of 12 key events in the Town Centre. This partnership working bring hugely popular events into the Town Centre. 3. Fusion Network, facilitating networking opportunities and developed a highly successful youth conference which took place in February also producing a Youth Covenant for Llanelli. 4. People Speak Up, which is delivering the Llanelli Voices Project, Intergenerational Dementia Project and Llanelli Youth Speak Up project.
Work with Carmarthenshire County Council on the Llanelli Great Place Project with Parc Howard and Museum Services	Y	Y	Y	Y	Y	Y	Y	1. Officer to continue as member of the project steering group. 2. Town Council funding the IT infrastructure upgrade for Parc Howard and the Project.	Green	Town Council Officers attend project steering group. New officer has been appointed with first meetings held and progress made. IT Infrastructure upgrade funded by the Town Council has been completed.
Support existing community networks and groups	Y	Y	Y	Y	Y	Y		1. Officers to continue supporting a number of networks across the area, with attendance at meetings and events when appropriate.	Green	Detail provided above.
Attendance at and work with the Tyisha Community Working Group	Y	Y	Y	Y	Y	Y		1. Officers to develop baseline information document with the support of local members. 2. Officers to support consultation process. 3. Officers to attend Working Group as appropriate	Green	Tyisha Working Group continues to meet with works planned for implementation during 2020-21. Early projects include the proposed play area in Columbia Row / Ann Street. Extensive project in relation to redevelopment of housing areas to be carried out during 2020-21. This may be delayed due to COVID-19 Situation.

Provide opportunities to local young people to attend the Tall Ships Youth Trust Voyages	Y	Y	Y	Y	Y	Y		1. Provide up to 4 spaces to local young people to attend the Tall Ships Youth Trust Voyages	Green	3 Spaces allocated for this year's tall ship voyages. Attendees met Town Mayor and member for an afternoon tea in September to discuss their experience.
Support the Parc Howard Collaboration Group with Carmarthenshire County Council	Y	Y	Y	Y	Y	Y		1. Officers to continue facilitating the decisions of the Parc Howard Collaboration Group 2. Facilitate the carrying out of improvements to the facilities in the Park and Museum. 3. Encourage linkage to other organisations such as Unloved Heritage and Llanelly House. 4. Officer to continue as member of the Great Place Project Steering Group 5. Town Council to continue with funding for the Collaboration Group and Great Place Project	Green	1. Collaboration Group meets regularly. 2. Improvements carried out in the year include drainage works and repairs to the duck pond. 3. Unloved Heritage project archaeological dig created a heritage face and interpretation panel on display near band stand. 4. Officer sits on Great Places Steering Group, development of place branding being supported for Llanelly. Photography project implemented as part of the scheme in February. 5. Funding for Collaboration Group continues to be allocated from Town Council precept.
Continue to support Llanelly Community Partnership, encouraging the development of the Llanelly We Want	Y	Y	Y	Y	Y	Y		1. Officers to continue attending group meetings. 2. Support the provision of a Work Programme for the Partnership in 2019-20. 3. Encourage the development of the Community Partnership Brand in the Community.	Green	Officers continue to attend group and executive board meetings, Partnership developed and launched their Business Plan and improved data base. Partnership now have appointed independent Secretary supported by Town Council Officers.
LGBTQ Network	Y	Y	Y	Y	Y	Y		1. Engage with the LGBTQ events in the Town where appropriate.	Green	1. Members and Officers attended Pride Organising Committee meetings. Town Mayor, Members and Officers attended the very successful Llanelly Pride event in August. Town Council provided financial support for the event. 2. Rainbow flag is flown at Town Council Offices.

Recognise marked national events	Y	Y	Y	Y	Y	Y	Y	1. Town Council to continue marking national events as appropriate with flag raising as required.	Green	<p>1. Town Mayor, Members and Officers supported the delivery of the Armed Forces day event in June and attended the activities on the day.</p> <p>2. Town Mayor, Members and Officers supported the development of the Great Get Together and attended the day's events.</p> <p>3. Town Mayor, Members and Officers supported the planning and delivery of Remembrance Sunday and attended the ceremony on the day.</p>
Develop working relationship with Pobl Group (Gwalia Housing)	Y	Y	Y	Y	Y	Y		1. Officers to develop relationship with the Pobl Group around housing and social issues.	Amber	<p>1. Meeting have taken place with Pobl Group attending the Tyisha Working Group.</p> <p>2. The Town Council also facilitated the provision of a Pobl Group Youth Play event at Crown Park.</p> <p>3. Meeting have also taken place with Pobl Group Well-being and Community Development officers for Llanelli.</p>
Support the development of the 7 Town and Community Council meetings (those Councils with a duty under the Well-being act)	Y	Y	Y	Y	Y	Y		<p>1. Continue attending the group to ensure 4 meetings during the year.</p> <p>2. Ensure an agreed reporting mechanism is in place</p> <p>3. Support the development of the group to include additional Councils / CDOs as they become subject to the act</p>	Green	<p>Meetings undertaken on a quarterly basis. These are held following the County Council / Community and Town Council Liaison Meetings. Council Officers actively supported the development of a Terms of Reference for the liaison group.</p> <p>Reporting mechanisms are under review following completion of the first year returns. Support is provided to new group members as they come into post across the relevant Councils.</p>
Support the development of a Members Future Generations working group in the Town Council	Y	Y	Y	Y	Y	Y	Y	<p>1. Continue facilitating the group to ensure meetings are held as appropriate</p> <p>2. Develop the capacity of the group in order to assist with the drafting of Town Council response to the well-being plan in April 2020</p>	Green	<p>Working Group meets when necessary forming part of the reporting process on Community Activity and Development and Future Generations returns. Scheduled March meeting was cancelled due to COVID-19 crisis.</p>
Support the established Llanelli Town Centre Development Officers Network	Y	Y	Y	Y	Y	Y		<p>1. Continue to support the group and facilitate meetings</p> <p>2. Ensure 6 meetings take place during the year</p> <p>3. Develop projects in area of commonality</p>	Red	<p>Work envisaged for this group has now been redirected via two different working groups being:</p> <p>1. Fusion Working Group</p> <p>2. Town Centre Events Working Group</p> <p>Each of these groups are attended by Town Council Officers.</p>

Continue to support the Development of the community emergency plan for Llanelli	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Continue to facilitate the Llanelli Emergency Planning Group to be reviewed via Llanelli Community Partnership 2. Support the facilitation of a desk-top high tide simulation for 2019-20 3. Support the development of the Group Facebook page 4. Support the development of a work programme from 2019-20 5. Encourage the finalisation of the role of the Town Council in the Carmarthenshire Emergency Plan 6. Arrange refresher rest centre training event for Caretakers 	Amber	<ul style="list-style-type: none"> 1. Group have met three times in 2019-20, the planned emergency response table top exercise for March was cancelled due to COVID-19. 2. Facebook page requires development. 3. Further meetings required to clarify the working structure in relation to use of Town Council facilities as rest centres. 4. Refresher training for Caretakers to be considered further.
Support the development of Pride in their Patch partnership with Llanelli Rural Council, Carmarthenshire County Council and others	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Continue supporting events within the Community 2. Support litter picks arranged by members or organisations as appropriate 3. Officers to attend meetings of Pride in their patch 	Green	Pride in your patch meetings take place regularly with officers attending whenever possible. The Town Council has participated in the dog mess - bag it, bin it campaign.
Support the Carmarthenshire Litter Task Force Group	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Officers to attend meetings of the Task Force. 	Green	Members and officers attend meeting when possible and appropriate
Support the Equalities Network and their equalities Strategy in Carmarthenshire	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Officers to continue attending and supporting these meeting. 	Red	Group meetings have not been arranged by the Committee during the 2019-20 year. The Town Council has continued to support activities such as Llanelli Pride and Changing Places.
Support Community groups in Llanelli and liaise where necessary with the Community Bureau (CCB)	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Officers to continue facilitating grant applications and the link with the Community Bureau 	Green	<ul style="list-style-type: none"> 1. Officers regularly refer Community Groups to the bureau for support. 2. Meetings undertaken with Senior Manager of the Bureau in order to identify possible funding support for projects. 3. Meetings undertaken with National Lottery Carmarthenshire area officer brokering applications by local groups. 4. Training on National Lottery application process planned for March postponed due to COVID-19.

Support the Unloved Youth Heritage programme funded by Cadw	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officer to continue working with project team 2. Build capacity of the young people attending the project 3. Support the development and delivery of the 2019-20 work programme 4. Encourage the link between the project and other organisations 5. Support project expedition to Agen in June 2019 6. Explore future project funding 	Green	<ol style="list-style-type: none"> 1. Unloved Heritage Project - Continues to go from strength to strength with second year completed in June, 3rd year of project commenced in September, disrupted due to COVID-19 in March. Due to this, actions have been taken to continue the engagement on line with assistance from People Speak Up. 2. Expedition to Agen was supported in June which was a great success. 3. Parc Howard excavation project resulted in creation of heritage face and interpretation panel now on display in the Parc. 4. The project has developed the young peoples' confidence, understanding of their community, team building and improved school attendance rates. 5. A number of the Young People have transferred onto other Community Groups such as Llanelli Voices and Tenovus Community Choir. 6. Further funding applications being developed with the National Lottery, with a view of making a submission in June.
Support a number of community based projects e.g. Coedcae / Penrhos Summer school programme, People Speak Up, Llanelli Young Voices, Ty Golau dementia group and Llanelli dementia friendly community are but a few	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officer to continue supporting relevant organisations during the year. 2. Support the launch of the Dementia 'toilet paper pack'. 3. Facilitate the linkages between the relevant groups. 	Green / Amber	<ol style="list-style-type: none"> 1. Officer continues to support a number of community project such as People Speak Up, Llanelli Voices, Ty Golau and Youth Activities over the Summer Period. 2. School based summer nurturing project was not given funding in 2019. A trial project was funded and supported by the Town Council at Penrhos during October Half Term. 3. Toilet paper pack is to be launched when an appropriate project is identified. 4. Officer supported multi agency project called the 'Great Young People of Carmarthenshire' which culminated in a youth conference and youth covenant in February approved by the Town Council.
Liaise and support project work with both Tesco, Asda and the Business Improvement District	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Continue developing the relationship with the BID. 2. Continue with small scale funding of numerous BID activities 3. Continue to develop the relationship with Tesco and Asda. 4. 10 Community events have been identified and are being planned for 2019-20. 	Green	<ol style="list-style-type: none"> 1. Officers attend BID Steering Group and meetings to arrange Town Centre Events. 2. Town Council jointly funds 5 events and provides member and officer support to events. 3. Relationship with Tesco and Asda continues to be developed.
Support Mayoral Activity	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Continue to support Mayoral activity as appropriate 	Green	Officers continue to support a wide range of activities undertaken by the Town Mayor during their year of Office.

Facilitate the Meet the Mayor and Young Citizenship Project	Y	Y	Y	Y	Y	Y	Y	1. Facilitate the 2019-20 meet the mayor project with all local schools. 2. Develop the project to take into account citizenship and place within the Community (reflecting upon the nurturing programme and unloved heritage).	Amber	Meet the Mayor project took place in March with over 150 pupils from 7 schools attending the Town Council Offices
Work with Dyfed Powys Police and others in relation to activities in schools across the town	Y	Y	Y	Y	Y	Y		1. Further develop the project and outcomes from these events	Amber	1. Dyfed Powys Police involved in the delivery of the Great Young People of Carmarthenshire Youth Conference. 2. Officer supported a group of youngsters through People Speak Up and the Llanelli Community Partnership who took part in the National Policing Youth Conference held at Parc y Scarlets in February.
Work with Dyfed Powys Police and others in intervention days in targeted areas	Y	Y	Y	Y	Y	Y		1. Facilitate planned intervention workshops 2. Further develop the project outcomes from these events 3. Develop a more targeted approach for areas such as Penyfan	Green	1. Swansea City AFC carried out outreach activities at Penyfan Park in conjunction with Dyfed Powys Police in September. 2. Officer supports activities undertaken by the Dyfed Powys Police Cadets. 3. Officers assisted with application made under the Safer Streets Funding in March. 4. Members and Officers supported applications made via the Police and Crime Commissioner targeted funding for Glanymor Ward, delivering a number of projects including Seaside Youth Project in Crown Park.
Further improve and develop facilities at Peoples' Park, Penyfan Park, Crown Park, Havelock Park and Bowls, Penygaer Playing Fields and Crown Park. in conjunction with sporting organisations and Community Groups	Y	Y	Y	Y	Y	Y		1. Complete sub leases with sporting groups. 2. Improve and Maintain the facilities available to the Community at each location.	Green	1. Sub leases complete for Peoples' Park and Havelock Park. Crown Park anticipated for completion in 2020-21. Penyfan currently on hold due to disbandment of the football club. 2. Improvements completed at Havelock Park, Peoples' Park, Penyfan Park and Crown Park. 3. SLA under discussion with CCC for Penygaer Playing Fields. 4. S106 applications utilised to improve facilities at Crown Park, Morfa Park and Havelock Park. 5. Project to redevelop Penyfan changing rooms under consultation with local groups with grant applications anticipated for the 2020-21 year.
Take forward Asset Transfer of second tranche asset transfer of Nightingale Court, Clos yr Ysgol, Parc y Morfa and complete transfer of Penygaer Playing Fields.	Y	Y	Y	Y	Y	Y		1. Complete asset transfer process from the County Council. 2. Improve and Maintain the facilities available to the Community at each location.	Green	Asset Transfer process completed in March 2020. The redevelopment of Parc y Morfa completed with S106 funding providing a new skate park and play equipment.

Town Council support of Llanelly House	Y	Y	Y	Y	Y	Y		1. Town Council to continue with financial support of Llanelly House to ensure this Grade 1 listed building continues to be an excellent attraction bringing families into Llanelly Town Centre	Green	Town Council continues to support Llanelly House both financially making an annual contribution to the House in partnership with CCC (Llanelly Rural Council made a one-off contribution) and via utilising the venue when appropriate for activities.
Maintain the Community Centres at Glenalla, Lakefield, St Barnabas, Wesleyan, Paddock Street and Llanerch as excellent, competitively priced venues available to the Community for activities and events	Y	Y	Y	Y	Y	Y		1. The Town Council to continue to ensure that the Community Centres are in good overall condition and available to community groups and individuals 2. Provide relevant training to Community Centre Caretakers	Green	1. Community Centre facilities continue to be maintained and made available for Community Groups and individuals. 2. Caretakers received First Aid and General Health and Safety Training.
Healthy Habits - People have a good quality of life, and make healthy choices about their lives and environment	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2018-19		
Activity in this area will include:										
Social Prescribing Project	Y	Y	Y	Y	Y	Y		1. Consider the development of a Social prescribing project with Ail Gyfle. 2. Officers to nurture relationship with Tempo Social Prescribing Project 3. Support possible County Wide Social Prescribing Project. 4. Officers to continue attending the Health Network with Communities for Work.	Red / Amber	1. The Ail Gyfle project has not progressed. Officers will support such a project if one arises. 2. Officers continue to work with Tempo where appropriate. 3. Officer supports the continuing development of the Street buddy scheme, working closely with Llanelly Rural Council. 4. Officers link with Community Health Resource Team and due to structural change now work with Community Connect Officers.
Work with People Speak Up	Y	Y	Y	Y	Y	Y		1. Officer to support the development of the forward work programme including 'story care and share' and a new cancer engagement project. 2. Officer to continue with delivery activities as part of this project.	Green	1. Projects have been developed and supported by Officers throughout 2019-2020. Activities are supported by Members and Officers with large numbers of people taking part and benefiting from the project from all age groups. These include the Cancer Cafe and Llanelly Voices. 2. Officers are supporting the organisation with funding bids to lottery and others. 3. People Speak Up were also very active during the COVID-19 crisis with Officer

Continue to encourage the development of cancer projects	Y	Y	Y	Y	Y	Y	<p>1. Officers to continue supporting activities including the Tenovus Sing Along Choir.</p> <p>2. Officers to facilitate Sir Gar Community Cancer Group.</p> <p>3. Officers to support the development of a new cancer project with people speak up and the old mill foundation.</p>	Green	<p>1. Tenovus Choir continues to go from strength to strength, additional members have joined including through the link to the Unloved Heritage Project.</p> <p>2. The Town Council members and officers are supporting the development of a holistic cancer centre in Coleg Sir Gar at the Graig Campus. This was opened in January to the public by the Town Mayor and links in with students studying health and social care.</p> <p>3. The COVID-19 crisis saw Tenovus withdraw Choir Support with Council Officer ensuring online and linkage was still in place for the vulnerable individuals using this service. Support was also facilitated with the Carmarthen Choir via Carmarthen Town Council.</p>
Homelessness and deprivation projects	Y	Y	Y	Y	Y	Y	<p>1. Officers to continue working with Y Lle and other organisations in relation to provision of Soup Kitchens within the Town.</p> <p>2. Explore possibility of Town Council involvement in the development of a Carmarthenshire Homelessness Strategy.</p> <p>3. Officer to continue facilitating healthy eating programmes.</p>	Amber	<p>1. Officers continue to work with soup kitchen providers across Llanelli. The Town Mayor sponsored a soup kitchen evening at Ty Gwyn Gwyn prior to the Christmas period.</p> <p>2. A Town Council member is nominated to attend the County Homelessness Forum.</p> <p>3. The Summer nurturing programme was not funded in 2019. Town Council Officers supported a Community Partnership / Fusion 6 week healthy eating programme before the summer with a further programme planned prior to Christmas.</p> <p>4. A programme was funded for the October half term holidays at Penrhos School.</p> <p>5. The COVID-19 crisis saw a number of these soup kitchens being forced to close. Officers were instrumental in working to ensure that provision remained open wherever possible during the crisis.</p>

Continue to support a number of projects within the Dementia Friendly Llanelli programme and team	Y	Y	Y	Y	Y	Y		<p>1. Officers to continue working with the Alzheimer's Society and Carmarthenshire County Council on Dementia Friendly Project in Llanelli.</p> <p>2. Support the Dementia Fortnight in May 2019.</p> <p>3. Officer to facilitate to launch of the toilet paper pack</p> <p>4. Officers to support Community Groups delivering dementia projects in Llanelli such as singing for the brain, Ty Golau and people speak up and to deliver Dementia training where necessary.</p>	Amber	<p>1. The Llanelli Dementia friends group was disbanded by the County Council. Officers continue however to work with the Dementia Co-Ordinator at Fawners Theatre along with the Alzheimer's Society on the Llanelli Dementia Friendly Project.</p> <p>2. Officers continue to deliver dementia friends training with 4 sessions provided in 2019-20.</p> <p>3. The Llanelli Voices project has been delivered with People Speak Up engaging with 3 care homes in Llanelli and their residents who are living with dementia.</p> <p>4. Members and Officers continue to support Ty Golau sessions in the Antioch Centre.</p> <p>5. Toilet paper pack is to be launched when a suitable project becomes available.</p>
Support the Carmarthenshire Community Resilience Health team	Y	Y	Y	Y	Y	Y		<p>1. Officers to support the group as appropriate. Further development required in this area.</p>	Amber	<p>1. Discussions have been ongoing during the early part of the year with a meeting undertaken to discuss future planning and programme during September. Officers link with Community Health Resource Team and due to structural change now work with Community Connect Officers.</p> <p>2. Offices have supported Carmarthenshire County Council in the delivery of the Carmarthenshire is kind project.</p>
Work with schools on early intervention programmes on drugs, alcohol, positive relationships, healthy eating and respect	Y	Y	Y	Y	Y	Y		<p>1. Further develop the project outcomes from these events</p>	Green	<p>1. A large amount of work has been undertaken through the Unloved Heritage Project at Coedcae School in these areas.</p> <p>2. Officers have also engaged with Old Road school on heritage and identity in a project with Fusion.</p> <p>3. Trial nurturing programme undertaken at Penrhos School during October Half Term.</p> <p>4. A plan was in place for targeted work in Penylan however this has been delayed due to COVID-19.</p>
Work with Schools on the summer nurturing and hunger programme	Y	Y	Y	Y	Y	Y		<p>1. Officer to support the summer nurturing and hunger programme for 2019</p>	Amber	<p>1. The project did not receive funding during 2019.</p> <p>2. A trial project received funding for activity during the October half term period.</p>

Further improve and develop facilities at Peoples' Park, Penyfan Park, Crown Park, Havelock Park and Bowls, Penygaer Playing Fields and Crown Park. in conjunction with sporting organisations and Community Groups	Y	Y	Y	Y	Y	Y		1. Complete sub leases with sporting groups. 2. Improve and Maintain the facilities available to the Community at each location.	Green / Amber	1. Sub leases complete for Peoples' Park and Havelock Park. Crown Park anticipated for completion in 2020-21. Penyfan currently on hold due to disbandment of the football club. 2. Improvements completed at Havelock Park, Peoples' Park, Penyfan Park and Crown Park. 3. SLA under discussion with CCC for Penygaer Playing Fields. 4. S106 applications utilised to improve facilities at Crown Park, Morfa Park and Havelock Park. 5. Project to redevelop Penyfan changing rooms under consultation with local groups with grant applications anticipated for the 2020-21 year.
Take forward Asset Transfer of second tranche asset transfer of Nightingale Court, Clos yr Ysgol, Parc y Morfa and complete transfer of Penygaer Playing Fields.	Y	Y	Y	Y	Y	Y		1. Complete asset transfer process from the County Council. 2. Improve and Maintain the facilities available to the Community at each location.	Amber	Asset Transfer process completed in March 2020. The redevelopment of Parc y Morfa completed with S106 funding providing a new skate park and play equipment.
Maintain the Community Centres at Glenalla, Lakefield, St Barnabas, Wesleyan, Paddock Street and Llanerch as excellent, competitively priced venues available to the Community for activities and events	Y	Y	Y	Y	Y	Y		1. The Town Council to continue to ensure that the Community Centres are in good overall condition and available to community groups and individuals 2. Provide relevant training to Community Centre Caretakers	Green	1. Community Centre facilities continue to be maintained and made available for Community Groups and individuals. 2. Caretakers received First Aid and General Health and Safety Training.
Work with local organisations to provide activities for older people within the Llanelli area including dementia	Y	Y	Y	Y	Y	Y		1. The Town Council to continue supporting linkages between organisations that provide services across Llanelli	Green	1. The Llanelli Voices project has been delivered with People Speak Up engaging with 3 care homes in Llanelli and their residents who are living with dementia. 2. Members and Officers continue to support Ty Golau sessions in the Antioch Centre. 3. Officers continue to support the crafty seniors group with a project in place linking craft groups in Llanelli and Agen. 4. Officers work with a craft group based at the Library who are developing a number of projects, including creating poppies in readiness for Remembrance Day, a window vinyl project and a project with Llanelli House for a wartime afternoon tea.

Parc Howard Collaboration Group	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Officers to continue facilitating the decisions of the Parc Howard Collaboration Group 2. Facilitate the carrying out of improvements to the facilities in the Park and Museum. 3. Encourage linkage to other organisations such as Unloved Heritage and Llanelly House, 4. Officer to continue as member of the Great Place Project Steering Group 5. Town Council to continue with funding for the Collaboration Group and Great Place Project 	Green	<ul style="list-style-type: none"> 1. Collaboration Group meets regularly. 2. Improvements carried out in the year include drainage works and repairs to the duck pond. 3. Unloved Heritage project archaeological dig created a heritage face and interpretation panel on display near band stand. 4. Officer sits on Great Places Steering Group. 5. Funding for Collaboration Group continues to be allocated from Town Council precept.
Safer Routes to Communities application with the Rural Council and local schools. Encouraging walking, cycling and a healthy lifestyle and environment.	Y	Y	Y	Y	Y	Y		<ul style="list-style-type: none"> 1. Support the development of the 2019-20 project delivery if funded by Welsh Government. 	Green	<p>The second year of the project is being implemented on the Llanelli West improvements. Early discussions are continuing with CCC Transport Unit and the Tyisha Working Group on a potential bid for 2020-21 in the Glanymor and Tyisha wards.</p>
A Wales of Vibrant Culture and Thriving Welsh Language	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2019-20		
Activity in this area will include:										
Support and encourage the involvement of community groups in the Llanelli Twinning Association	Y	Y	Y	Y	Y	Y	Y	<ul style="list-style-type: none"> 1. Officers to continue attending group meetings 2. Officers to encourage development of a working programme 3. Officers to support delivery of the Association Action Plan for 2019-20. 4. Town Council to facilitate programme of events to mark the 30th Anniversary of the twinning link in partnership with the Llanelli Twinning Association. 	Green	<ul style="list-style-type: none"> 1. Members and Officers continue to support the Association on a number of activities and funding opportunities. 2. The Association is carrying out their working programme specifically focused on the 30th anniversary celebrations. 3. The Town Council hosted a delegation from Agen including the Mayor in June to celebrate the 30th anniversary. 4. The Town Mayor Visited Agen in August for the annual Pruneau show. 5. A visit was undertaken by the Agen Ramblers Group in October with a reception hosted by the Mayor. 6. The Unloved Heritage project visited Agen in June.

To work with local organisations and others to ensure languages and cultures in Llanelli are supported.	Y	Y	Y	Y	Y	Y	Y	1. Officers to support the Friday drop in centres at the multi-cultural network in St Paul's family centre. 2. Officers to continue support the Syria Sir Gar initiative. 3. Officers to support the work of the multi-cultural network.	Green	1. Members and Officers continue to work with the multicultural network and attended the multicultural event held in the Selwyn Samuel Centre. 2. Officers continue to work with the equalities network and delivered a Community Cohesion project in December with the Community Partnership. 3. The St Paul's family centre drop in continues and goes from strength to strength. 4. Officers continue to work with the Syria Sir Gar Group supporting these families with integrating into the Community with connectivity to projects such as People Speak Up.
Support Y Lle with their delivery of a number of Welsh language projects	Y	Y	Y	Y	Y	Y	Y	1. Officers to continue supporting Y Lle to develop Welsh Language Projects. 2. Officers to support the planned music festival and the 10 Town Centre events for 2019-20. 3. Officers to support Welsh Language Youth Club where appropriate	Red	1. Delivery of these projects have not been taken forward as priorities at Y Lle have changed, though the Welsh Language Youth Club remains in place for part of the year. 2. Officers have met with Menter Cwm Gwendraeth Elli supporting a grant application to the National Lottery in order to develop Welsh based activities in Llanelli.
Support the delivery of the cultural Fusion project through 2019-20	Y	Y	Y	Y	Y	Y	Y	1. Officer to continue supporting Fusion Officers Working Group 2. Officers to continue supporting events and activities arranged by the group.	Green	Officers continue to sit on the Fusion Network Group which goes from strength to strength with a number of project delivered and supported by members and officers.

Strong Connections – Strongly connected people, places and organisations that are able to adapt to change	Well-being of Future Generations Act Goals							Actions Planned for 2020-21
	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	
Communication channels will include:								
Llanelli Town Council website	Y	Y	Y	Y	Y	Y		1. Website in place and regularly updated as relevant. 2. Upgraded accessible website to be rolled out during 2020-21.
Llanelli Town Council Facebook and social media presence	Y	Y	Y	Y	Y	Y		1. Town Council Facebook page regularly updated to provide useful information, also to promote events and Community activities. This has proved an invaluable way of providing trusted information to the Community in relation to the COVID-19 crisis.
Llanelli Community Partnership Facebook page	Y	Y	Y	Y	Y	Y		1. Officer to continue supporting the editing of the content. This has proved an invaluable way of providing trusted information to the Community in relation to the COVID-19 crisis.
Executive meeting with Llanelli Community Partnership when needed	Y	Y	Y	Y	Y	Y		1. Officers to continue attending group meetings and supporting the business plan for 2020-21
Attendance at AGM and Quarterly meetings with Llanelli Community Partnership	Y	Y	Y	Y	Y	Y		1. AGM to be held (following COVID 19) 2. Officers to continue attending group meetings
Wider Community Network meetings be it group or individual. e.g. Pride in our patch, Fusion, People Speak Up, Syria Sir Gar, Women's Network and Safer Communities Action Group meetings	Y	Y	Y	Y	Y	Y		1. Officers to continue attending each organisation's meetings when required and as appropriate. 2. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Attendance at and work with the Tyisha Community Working Group	Y	Y	Y	Y	Y	Y		1. Town Council to take forward on management of Play Area installed in Anne Street / Columbia Row area when completed. 2. Town Councillors and Officers to attend Working Group as appropriate. 3. Town Council to continue supporting implementation of the project.
Llanelli Town Council monthly Building and Finance committee	Y	Y	Y	Y	Y	Y		1. Officer to continue providing monthly reports. 2. Officers to provide 6 monthly and annual reviews of progress against agreed targets.

Community Development Officer Working Group for Town and Community Councils- Cymru CDO-SDC	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. CDO to continue attending the meetings of this group either in person or via internet. Facilitation to be shared across each participant. 2. Good practice to be shared and assessed for roll-out where appropriate for Town Council. 3. Full review to be undertaken on COVID-19 response.
Work with Organisations to develop Data Protection compliance where relevant	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to work with organisation where necessary and appropriate to ensure compliance with Data Protection Regulations
Work with One Voice Wales and other representative bodies on relationships with other Councils and changes to the Local Council Sector	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to attend One Voice Wales Innovative Practice Conference, Larger Local Councils Committees and other bodies as appropriate 2. Members and Officers to continue supporting other Councils through Council Member membership of Area and National Committees
Continue developing the Llanelli Town Council reputation as a progressive Council	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Members and Officers encourage development of the Council as a key player in change management in Llanelli. 2. Promote good work of the Council through One Voice Wales and other avenues. 3. Officers to facilitate best practice engagement with other Town and Community Councils where appropriate. 4. Continue Member attendance at County Liaison Forum / Larger Councils Forums etc. 5. Continue Officer attendance of Llanelli Task Force and Bid. 6. Member and Officer attendance at Tyisha Working Group. 7. Member and Officer attendance at other groups etc as appropriate. 8. Officers and Members to support provision of the Llanelli COVID-19 support grant funded scheme.
Meetings with Public Service Board representatives	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue attending meetings with the PSB on Well-Being goals and reporting mechanisms. 2. Officers to continue participating in the CDO / PSB working group. 3. Attendance at PSB meeting when appropriate.
Work with Strategic Organisations within Llanelli to develop frameworks where necessary, e.g. Sir Gar Community Cancer Network and Community Development Officers Town Centre Working Group	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue supporting and facilitating identified frameworks.

Encourage Community Groups and Organisation to work towards the 7 key goals and to work towards the objectives of the Carmarthenshire Well-Being Plan	Y	Y	Y	Y	Y	Y	Y	1. Officers to encourage all organisations to work towards achievement of these goals 2. Officers to promote understanding within the Community of the Carmarthenshire Well-Being Plan
Prosperous People and Places - To maximize opportunities for people and places in both urban and rural parts of our county Early Intervention - To make sure that people have the right help at the right time; as and when they need it	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2019-20
Activity in this area will include:								
Encourage and establish community networks e.g. Fusion, Cancer Network and Unloved Heritage	Y	Y	Y	Y	Y	Y		1. The Town Council to continue with involvement in identifying gaps, facilitating the development of groups and support their becoming more sustainable. Thereafter attendance would continue where felt appropriate. 2. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Work with Carmarthenshire County Council on the Llanelli Great Place Project with Parc Howard and Museum Services	Y	Y	Y	Y	Y	Y	Y	1. Officer to continue as member of the project steering and activity groups as appropriate. 2. Members and Officers to consider opportunities of taking forward learning and good practice from the outcomes of the group in other areas and through groups. 3. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Support existing community networks and groups	Y	Y	Y	Y	Y	Y		1. Officers to continue supporting a number of networks across the area, with attendance at meetings and events when appropriate. 2. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Attendance at and work with the Tyisha Community Working Group	Y	Y	Y	Y	Y	Y		1. Town Council to take forward on management of Play Area installed in Anne Street / Columbia Row area when completed. 2. Town Councillors and Officers to attend Working Group as appropriate. 3. Town Council to continue supporting implementation of the project.
Provide opportunities to local young people to attend the Tall Ships Youth Trust Voyages	Y	Y	Y	Y	Y	Y		1. Due to COVID-19 the project has been put on hold, if possible the opportunities will be provided during 2020, however this may not be realistic in the current situation.

Support the Parc Howard Collaboration Group with Carmarthenshire County Council	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue facilitating the decisions of the Parc Howard Collaboration Group 2. Facilitate the carrying out of improvements to the facilities in the Park and Museum. 3. Encourage linkage to other organisations such as Unloved Heritage and Llanelli House. 4. Officer to continue as member of the Great Place Project Steering and activity Groups. 5. Town Council to continue with funding for the Collaboration Group and Great Place Project.
Continue to support Llanelli Community Partnership, encouraging the development of the Llanelli We Want	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue attending group meetings. 2. Support the roll out of a Work Programme for the Partnership in 2020-21. 3. Encourage the development of the Community Partnership Brand in the Community. 4. Carry out review with Partnership of the Community response to COVID-19.
LGBTQ Network	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Members and Officers to engage with the LGBTQ events in the Town where appropriate. 2. Members and Officers to support arrangements for the 2020 Pride event if this can be held due to COVID-19. 3. Town Council office to fly Rainbow Flag on designated days.
Recognise marked national events	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Town Council to continue marking national events as appropriate with flag raising as required. 2. Officers to support arrangements to mark the 75th anniversary of the end of the 2nd World War and Armed Forces Day if this can be held. 3. Officers to support arrangements to mark Remembrance Sunday,
Develop working relationship with Pobl Group (Gwalia Housing)	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to develop relationship with the Pobl Group, community and health and wellbeing officers around housing and social issues.
Support the development of the 7 Town and Community Council meetings (those Councils with a duty under the Well-being act)	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Continue attending the group to ensure 4 meetings during the year. 2. Ensure an agreed reporting mechanism is in place 3. Support the development of the group to include additional Councils/ CDOs as they become subject to the act. 4. Carry out full review of the COVID-19 response.
Support the development of a Members Future Generations working group in the Town Council	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Continue facilitating the group to ensure meetings are held as appropriate. 2. Develop the capacity of the group in order to assist with the drafting of Town Council response to the well-being plan in April -June 2020.

Support the established Llanelli Town Centre Development Officers Network	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Continue to support the group and facilitate meetings. 2. Ensure 6 meetings take place during the year. 3. Develop projects in area of commonality.
Continue to support the Development of the community emergency plan for Llanelli	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Continue to facilitate the Llanelli Emergency Planning Group to be reviewed via Llanelli Community Partnership. 2. Support the facilitation of a desk-top high tide simulation for 2020-21. 3. Support the development of the Group Facebook page. 4. Support the development of a work programme from 2020-21. 5. Encourage the finalisation of the role of the Town Council in the Carmarthenshire Emergency Plan. 6. Arrange refresher rest centre training event for Caretakers 7. Encourage completion of review of COVID-19 response.
Support the development of Pride in their Patch partnership with Llanelli Rural Council, Carmarthenshire County Council and others	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Continue supporting events within the Community. 2. Support litter picks arranged by members or organisations as appropriate. 3. Officers to attend meetings of Pride in their Patch. 4. Support campaigns and arrangements rolled out via Keep Wales Tidy and Welsh Government. 5. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Support the Carmarthenshire Litter Task Force Group	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to attend meetings of the Task Force.
Support the Equalities Network and their equalities Strategy in Carmarthenshire	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to attend and support these meetings if they re-start. 2. Further work on Community Cohesion projects and hate crime are being developed and will be supported.
Support Community groups in Llanelli and liaise where necessary with the Community Bureau (CCC)	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to continue facilitating grant applications and the link with the Community Bureau. 2. Officers to continue signposting and supporting organisation to seek funding during the COVID-19 crisis.

Support the Unloved Youth Heritage programme funded by Cadw	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officer to continue working with project team. 2. Build capacity of the young people attending the project. 3. Support the development and delivery of the 2020-21 work programme. 4. Support continuation of the project on-line during COVID-19. 5. Encourage the link between the project and other organisations. 6. Support project expedition to Agen in August 2020 if this takes place. 7. Explore future project funding. 8. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Support a number of community based projects e.g. Coedcae / Penrhos Summer school programme, People Speak Up, Llanelli Young Voices, Ty Golau dementia group and Llanelli dementia friendly community are but a few	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officer to continue supporting relevant organisations during the year. 2. Support the launch of the Dementia 'toilet paper pack'. 3. Facilitate the linkages between the relevant groups.
Liaise and support project work with both Tesco, Asda and the Business Improvement District	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Continue developing the relationship with the BID. 2. Continue with small scale funding of numerous BID activities 3. Continue to develop the relationship with Tesco and Asda. 4. A number of Community events have been identified and are being planned for 2020-21.
Support Mayoral Activity	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Continue to support Mayoral activity as appropriate
Facilitate the Meet the Mayor and Young Citizenship Project	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Facilitate the 2020-21 meet the mayor project with all local schools. 2. Develop the project to take into account citizenship and place within the Community (reflecting upon the nurturing programme and unloved heritage).
Work with Dyfed Powys Police and others in relation to activities in schools across the town	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Further develop the project and outcomes from these events. Due to COVID19 this will be reviewed.

Work with Dyfed Powys Police and others in intervention days in targeted areas and project development in wider area.	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Facilitate planned intervention workshops. 2. Further develop the project outcomes from these events. 3. Develop a more targeted approach for areas such as Penyfan. 4. Continue supporting activities with Dyfed Powys Police Cadets. 5. Support continuing funding of projects commenced via Police and Crime Commissioner Targeted Funding for Glanymor Ward. 6. Town Council to support actions of Safer Streets funding if approved by Home Office.
Further improve and develop facilities at all Town Council managed parks and playing areas. in conjunction with sporting organisations and Community Groups	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Complete sub leases with sporting groups. 2. Improve and Maintain the facilities available to the Community at each location.
Take forward Asset Transfer of Llanerch Field and Penygaer Playing Fields.	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Complete asset transfer process from the County Council. 2. Improve and Maintain the facilities available to the Community at each location.
Town Council support of Llanelly House	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Town Council to continue with financial support of Llanelly House to ensure this Grade 1 listed building continues to be an excellent attraction bringing families into Llanelly Town Centre. 2. Officers to continue attending Llanelly House Board meetings.
Proposal for new Community Centre and Changing Room Facilities along with upgraded MUGA at Penyfan Park	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Develop working group to support project. 2. Develop working relationship with organisations in order to facilitate grant applications. 3. Complete grant applications with anticipated commencement of works in 2021-22.
Maintain the Community Centres at Glenalla, Lakefield, St Barnabas, Wesleyan, Paddock Street and Llanerch as excellent, competitively priced venues available to the Community for activities and events	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. The Town Council to continue to ensure that the Community Centres are in good overall condition and available to community groups and individuals. 2. Provide relevant training to Community Centre Caretakers. 3. Take forward planned improvements to the fabric of the buildings during 2020-21.
Healthy Habits - People have a good quality of life, and make healthy choices about their lives and environment	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2018-19
Activity in this area will include:								

Social Prescribing Project and Carmarthenshire Connect	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Consider the development of a Social prescribing project with other organisations if the opportunity arises. 2. Support possible County Wide Social Prescribing Project. 3. Officers to continue attending the Health Network with Communities for Work. 4. Officers to continue developing link with Community Health Resource Team and Street Buddy Scheme. with Officer supporting the Carmarthenshire is Kind Project / Carmarthenshire Connect Project
Work with People Speak Up	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officer to support the development of the forward work programme including 'story care and share', Death Cafe, Birth Cafe and a Cancer Cafe project. Officers to support the Llanelli Voices Mental Health project for young people. 2. Officer to continue with delivery activities as part of this project. 3. Officer to support grant applications for future projects, including the possibility of the Zion Chapel as a health Hub. 4. Officer to support provision of these services on-line during COVID-19 crisis where necessary.
Continue to encourage the development of cancer projects	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue supporting activities including the Tenovus Sing Along Choir. 2. Officers to facilitate Sir Gar Community Cancer Group. 3. Officers to support the development of a new cancer projects in conjunction with People Speak Up, Coleg Sir Gar and the Old Mill Foundation.
Homelessness and deprivation projects	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue working with Ty Gwyn Church and other organisations in relation to provision of Soup Kitchens within the Town. 2. Explore possibility of Town Council involvement in the development of a Carmarthenshire Homelessness Strategy. 3. Officers to continue supporting healthy eating programmes. 4. Full review to be undertaken in relation to the COVID-19 response. 5. Officers to work closely with soup kitchen providers during COVID-19 crisis to support continuing provision. 6. Officer to support Ty Gwyn with applications for funding to develop a homelessness night shelter / hygiene facilities in the Twyn Gwyn Church building.
Continue to support a number of projects within the Dementia Friendly Llanelli programme and team	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue working with the Alzheimer's Society and Carmarthenshire County Council on Dementia Friendly Project in Llanelli. 2. Officer to facilitate to launch of the toilet paper business advice pack if possible. 3. Officers to support Community Groups delivering dementia projects in Llanelli such as singing for the brain, Ty Golau and people speak up. 4. Deliver Dementia friends training where necessary.

Support the Carmarthenshire Community Resilience Health team	Y	Y	Y	Y	Y	Y		1. Officers to support the group as appropriate. Further development required in this area.
Work with schools on early intervention programmes on drugs, alcohol, positive relationships, healthy eating and respect	Y	Y	Y	Y	Y	Y		1. Further develop the project outcomes from these events following a review and COVID19
Work with Schools on the summer nurturing and hunger programme	Y	Y	Y	Y	Y	Y		1. Officer to support the summer nurturing and hunger programme for 2020 if implemented.
Further improve and develop facilities at all Town Council managed parks and playing areas. in conjunction with sporting organisations and Community Groups	Y	Y	Y	Y	Y	Y		1. Complete sub leases with sporting groups. 2. Improve and Maintain the facilities available to the Community at each location.
Take forward Asset Transfer of Llanerch Field and Penygarn Playing Fields.	Y	Y	Y	Y	Y	Y		1. Complete asset transfer process from the County Council. 2. Improve and Maintain the facilities available to the Community at each location.
Proposal for new Community Centre and Changing Room Facilities along with upgraded MUGA at Penyfan Park	Y	Y	Y	Y	Y	Y		1. Develop working group to support project. 2. Develop working relationship with organisations in order to facilitate grant applications. 3. Complete grant applications with anticipated commencement of works in 2021-22.
Maintain the Community Centres at Glenalla, Lakefield, St Barnabas, Wesleyan, Paddock Street and Llanerch as excellent, competitively priced venues available to the Community for activities and events	Y	Y	Y	Y	Y	Y		1. The Town Council to continue to ensure that the Community Centres are in good overall condition and available to community groups and individuals. 2. Provide relevant training to Community Centre Caretakers. 3. Take forward planned improvements to the fabric of the buildings during 2020-21.

Work with local organisations to provide activities for older people within the Llanelli area including dementia	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. The Town Council to continue supporting linkages between organisations that provide services across Llanelli. 2. Officer to continue work with Llanelli Voices project with People Speak Up along with other projects implemented across the Town Council area.
Support the Parc Howard Collaboration Group with Carmarthenshire County Council	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to continue facilitating the decisions of the Parc Howard Collaboration Group 2. Facilitate the carrying out of improvements to the facilities in the Park and Museum. 3. Encourage linkage to other organisations such as Unloved Heritage and Llanelly House. 4. Officer to continue as member of the Great Place Project Steering and activity Groups. 5. Town Council to continue with funding for the Collaboration Group and Great Place Project.
Implement Local Places for Nature Project	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Application approved for a butterfly garden start pack that will be installed in a selection of the Town Council managed green spaces via Welsh Government funded project.
Implement Biodiversity and Environmental Action Plan	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Implement agreed action plan.
Safer Routes to Communities application with the Rural Council and local schools. Encouraging walking, cycling and a healthy lifestyle and environment.	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to support the development of an application to Wesh Government for th Tyisha and Glanymor Ward in 2020-21.
A Wales of Vibrant Culture and Thriving Welsh Language	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Actions Planned for 2018-19
Activity in this area will include:								
Support and encourage the involvement of community groups in the Llanelli Twinning Association	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to continue attending group meetings 2. Officers to encourage implementation of the working programme. 3. Officers to support delivery of the Association Action Plan for 2020-21. 4. Town Council to attend events to mark the 30th Anniversary of the twinning link in partnership with the Llanelli Twinning Association.

To work with local organisations and others to ensure languages and cultures in Llanelli are supported.	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officers to support the Friday drop in centres at the multi-cultural network in St Paul's family centre. 2. Officers to continue support the Syria Sir Gar initiative. 3. Officers to support the work of the multi-cultural network.
Welsh Language Projects	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to continue supporting Menter Cwm Gwendraeth Elli to develop Welsh Language Projects in Llanelli. 3. Officers to support Welsh Language Youth Club where appropriate.
Support projects marking Dydd Gwyl Dewi and St Dwynwen's Day	Y	Y	Y	Y	Y	Y		<ol style="list-style-type: none"> 1. Officers to work with Llanelli BID and others to develop possible activities to mark Dydd Gwyl Dewi and St Dwynwen's Day.
Support the delivery of the cultural Fusion project through 2019-20	Y	Y	Y	Y	Y	Y	Y	<ol style="list-style-type: none"> 1. Officer to continue supporting Fusion Officers Working Group 2. Officers to continue supporting events and activities arranged by the group.