



2pm, Thursday 12th July 2018
The Beacon, Llanelli

MINUTES

Present

Name	Organisation
Barry Liles (Chair)	Coleg Sir Gâr
Huwel Manley	Natural Resources Wales
Rob Quin	Mid & West Wales Fire and Rescue Service
Jason Jones	Carmarthenshire County Council
Cllr. Jan Curtice	Mid & West Wales Fire and Rescue Authority
Supt Gary Mills	Dyfed Powys Police
Carys Morgans	Office of the Police and Crime Commissioner
Julian Atkins	Brecon Beacons National Park Authority
Ros Jervis	Hywel Dda University Health Board
Anna Bird	Hywel Dda University Health Board
Marie Mitchell	Carmarthenshire Association of Voluntary Services
Jonathan Feild	Department for Work and Pensions

In attendance

Name	Organisation
Gwyneth Ayers	Carmarthenshire County Council
Kate Thomas	Carmarthenshire County Council
Amy Richmond	Mid and West Fire and Rescue Service

1. Welcome & Apologies

Apologies

Name	Organisation
Cllr. Emlyn Dole	Carmarthenshire County Council
Mark James	Carmarthenshire County Council
Wendy Walters	Carmarthenshire County Council
Steve Moore	Hywel Dda University Health Board
Bernardine Rees	Hywel Dda University Health Board
Sarah Jennings	Hywel Dda University Health Board
Jane Davidson	University of Wales Trinity Saint David
Prof Jean White	Welsh Government
Deanne Martin	Wales Community Rehabilitation Company
Christine Harley	National Probation Service

- Barry Liles welcomed everyone to the meeting and suggested that the agenda be re-ordered so that the presentations would take place first. This was agreed.

2. Dyfed Powys Police Adverse Childhood Experiences (ACEs) Project

- T/Chief Inspector Richard Yelland gave overview of PHW's ACEs research and safeguarding referral demand levels work undertaken in South Wales, which showed 72% of child safeguarding referrals did not meet the threshold and therefore no action was taken. Opportunity to work together to prevent ACEs in future generations and have a significant impact on our communities.
- The four building blocks of resilience needed to break the ACEs cycle were outlined:
 1. One or more stable, caring child-adult relationship
 2. Equipped to manage your behaviour and emotions
 3. Feel you can overcome hardship and guide your destiny
 4. Involved and connected.
- £6.87 million received from Home Office Police Transformation Fund following a joint bid by South Wales Police and PHW. Aim is to transform dealing with vulnerability to a multi-agency ACE- informed approach that enables early intervention and root cause prevention.
- Policing Lead (RY), Partnership Lead (Sharon Fernandez) and 2 ACE Co-ordinators appointed in Dyfed Powys.
- Two of four objectives relate to partners:
 - 24/7 single integrated front door for vulnerability
 - Whole system response to vulnerability by implementing ACE informed approaches for operational policing and key partners.
- The whole approach is underpinned by trauma-informed training.
- The next steps for the programme are to:
 - Establish a Local Governance Board
 - Design local delivery plan for each PSB area
 - Finalise delivery model for trauma-informed training.
- Complements First 1,000 Days programme, which PSB has committed to, and will be delivered by the Early Interventions Delivery Group. It was agreed that early intervention is critical and that there is a need to ensure ACEs work is encompassed by the work of the Delivery Group, rather than have separate delivery plan.
- Good practice in Llanelli was noted by T/Chief Insp Yelland, following a visit with Families First and Flying Start staff. Mapping across county needed.
- Funding until March 2020, however this will be a 15-20 year programme of change. Governance structure needs to feed up to National Programme Board, ACC Richard Lewis happy to chair the regional Governance Board.
- £92k available across Dyfed Powys for development of projects to address identified gaps.

ACTION

To circulate the Public Health reports on ACEs http://www.wales.nhs.uk/sitesplus/888/page/88504	PSB Support Team
To ensure that a co-ordinated approach to the ACEs work locally is taken forward by the Early Intervention Delivery Group	Rob Quin, Mydrian Harries & Joanna Jones
To consider offer of access to forestry land owned by NRW and NPA for the ACEs project	T/Chief Inspector Richard Yelland, Huwel Manley & Julian Atkins

3. Brechfa Forest Wind Farm

- Kevin Harrington from Antur Teifi, the administrators for the community fund, gave an update and outlined the funding available.

- £459k per annum available for community based projects. This will be reduced to £382k pa, once fees for administration taken into account and part-time post of community development officer.
- The fund is now open with a closing date 2 August 2018 for the first round of applications. There will be 2 rounds per year. Applications for projects need to be within a 6km radius of the wind farm area.
- A robust panel of assessors will be recruited from the local community. They will need to work within or be resident in area. Applications for panel members close on the 2 August 2018.
- Projects need to demonstrate tangible outputs and benefit local community e.g. renovate buildings, develop infrastructure, train residents, fund staff for third sector etc. Applications restricted to third sector, community groups, schools, community councils and social enterprises at this stage.
- Regional fund could be established in future with the potential for projects delivered to a wider area. Applications could also then be made by businesses and individuals.
- Induction for Panel members will take place on the 10 August with the first Panel meeting on the 15 August. First projects will be announced on 23 August.
- A discussion followed with confirmation given bids are for under £10k and over £10k, that any conflicts of interest relating to Panel members would be dealt with by Antur Teifi and that young people will be encouraged to be on the Panel.
- It was suggested that projects should be aligned to the aims of the Well-being Plan. Kevin Harrington agreed that this could be included in the members' induction and links to improving well-being encouraged and made.
- Lessons should be learnt from other wind farms to ensure best return on investment.
- Agreed outcomes not just outputs should be measured in order to ensure impact in making difference clear. Qualitative research with residents could be used. Longevity of impact needs to be evaluated.

ACTION	
To send Kevin Harrington the PSB's Well-being Assessment and Well-being Plan	Gwyneth Ayers
To identify significant projects which could benefit from the Brechfa Forest wind farm funding and would support delivery against Well-being Plan objectives, for consideration at November 2018 PSB meeting	ALL

4. Minutes and Matters Arising: 2 May 2018

- Introductions were made and Jason Jones welcomed to the meeting. The Chair raised concerns regarding the non-attendance and it was agreed to review PSB membership for certain organisations.
- It was noted that Jonathan Feild was now the DWP representative and that Rhian Jardine was Huwel Manley's deputy for NRW, and she would be attending the next meeting.
- Minutes were accepted as a true and accurate record and some matters arising were discussed.
- Page 3: it was noted that the 'Transforming Clinical Services' consultation closes today (12 July) and that an analysis report will be presented to the Health Board on 10 August, before going to the September Health Board meeting.
- Page 5: an update was given on the attendance by Sarah Jennings, Barry Liles and Gwyneth Ayers at the Equality, Local Government and Communities Committee to give evidence as part of their inquiry into PSBs. Feedback from the Health Board was that the Committee had been interested in the links between the PSB and the Regional Partnership Board. Four PSBs had given evidence and the focus had been on the process of establishing the PSB through rather than the possibility of what could be achieved. It was clear that the Committee were aware of examples of good practice that are promoted by other PSBs and that Carmarthenshire PSB needs to improve the way it communicates and promotes its good practice.

- Action 2: Gwyneth Ayers confirmed that the registration form for the PSB's commitment to Frist 1,000 Days had not yet been signed as waiting to see links with ACEs.
- Action 13: Gwyneth Ayers stated that links had been made with organisational IT leads regarding federation of Skype for Business systems and that information on progress would be brought back to the September PSB meeting.

ACTION

To review the membership of the Board who have nominated representatives attending meetings	Gwyneth Ayers
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5. Carmarthenshire Well-being Plan

- Gwyneth Ayers gave a verbal update on the Delivery Group meeting of 21 June 2018. This had been a positive meeting, with good attendance of 50 – 60 people participating in initial discussions.
- A meeting of Lead Officers had subsequently taken place and Groups are arranging their first meetings to develop their Project Plan. A report will be brought back to November 2018 PSB to update on the draft plans.
- Ros Jervis outlined a proposal from the Co-ordinated Campaigns Delivery Group, developed at the 21 June 2018 meeting. It was proposed that this Delivery Group have an overarching role to support the work of the other Groups to deliver their short-term aims. This would be achieved by ensuring key messages and work being undertaken was communicated consistently and effectively in an integrated, cross-cutting way. The PSB agreed to this proposal and to the Group's recommendations that the Co-ordinated Campaigns group meet with all Expert Leads, Vice Chairs and Lead Officers after each PSB meeting, and that a Communications representative attend future PSB meetings.
- Barry Liles outlined a Local Food Procurement proposal from the Prosperous People and Places Delivery Group for a one-off event facilitated by the PSB. This would bring together PSB members and procurement leads. Kevin Morgan from Cardiff University is a specialist in public procurement and will assist in the discussion to look at how to procure differently, harnessing the power of the PSB. It was agreed that small local producers and providers should be supported and opportunities for flexibility and collaboration should be explored. Barry Liles confirmed that producers would not be invited to this one-off event as it was an initial sharing of thoughts. The proposal was supported.
- It was suggested that a Social Value Charter could be introduced.

ACTION

To revise starting times of pre-arranged PSB meetings to enable the Co-ordinated Campaigns Delivery Group to meet after PSB meetings with Expert Leads, Vice Chairs and Lead Officers	PSB Support Team
To invite a Communications representative to future PSB meetings	Gwyneth Ayers
To arrange event to consider opportunities for Local Food Procurement – linked to Prosperous People and Places Delivery Group	Gwyneth Ayers, Barry Liles & Jane Davidson

6. Regional PSB meeting – feedback and next steps

- A summary of the presentations heard at the inaugural regional meeting had been circulated with some suggested next steps. Partners felt that it had been a valuable first meeting but in future there needed to be a focus on agreeing next steps following presentations. Barry Liles suggested that the Carmarthenshire PSB extend an invitation to the other PSBs for the next regional meeting.
- Gwyneth Ayers confirmed that as Polly Sills-Jones was leaving the role at the end of July 2018 there were plans in place to recruit to the regional co-ordinator post with Welsh Government funding until the end of March 2019.

- Ros Jervis referred to a Health Board, Health and Well-being Strategy for early intervention and prevention that she is drafting. Partners will be asked to contribute to its development.

ACTION

To contact other PSBs in the Hywel Dda and Powys region to offer to host the next regional PSB meeting	Barry Liles & Gwyneth Ayers
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7. Tyisha Community Engagement Programme

- Gwyneth Ayers updated on progress made on this community and physical regeneration project, following discussions with local partners. Thirty front line staff from partner agencies had been trained to deliver the 'Planning for Real' community development model. They are engaging with the community at a range of events over the next six weeks to encourage the contribution of ideas and issues. The next stage will be in September and October when sessions will be held to consider the findings and to develop a masterplan by March 2019.
- If this approach is successful the project could be replicated in other areas going forward.
- It was noted that the Council has signed a Collaboration Agreement with Swansea University and Sterling Health, a private sector partner, to develop the £200 million Wellness and Life Science Village planned for Delta Lakes in Llanelli. This could be a huge catalyst for the Tyisha and Station Road areas.

8. AOB

- Letter received from Welsh Government PSB Support Team circulated to PSB members. The PSB were asked if they were interested in the offer of a half-day session, facilitated by Academi Wales on 'Healthy Boards'. It was asked if a regional approach could be taken as both Ceredigion and Pembrokeshire PSBs had confirmed their interest in such a session. This may be challenging as it was understood that the session was specific to individual Boards but this should be explored. It was suggested that a more bespoke approach may be valuable if Academi Wales could observe a PSB meeting and give feedback.
- Rob Quin initiated a discussion on ensuring communities benefit from what is promised as part of agreements relating to planning developments. Jason Jones confirmed that Section 106 Agreements still apply locally and that outcomes that tie into the Well-being Plan could be mapped.

ACTION

To liaise with Academi Wales to consider any development opportunities for the PSB linked to Healthy Boards session	Gwyneth Ayers
To define project to look at usage and uptake of private sector investment relating to planning applications (Section 106 Agreements)	Barry Liles & Gwyneth Ayers

- Barry Liles left the meeting while a discussion took place relating to future chairing of the meeting and representation. Gwyneth Ayers confirmed that Barry would be retiring from his current role with Coleg Sir Gâr at the end of August 2018 and would be taking up a role at the UWTSD. Andrew Cornish had been appointed as the new Principal of Coleg Sir Gâr. Members needed to consider if they wished Barry to continue as Chair. The PSB Vice-chair, Cllr Emlyn Dole, was supportive of Barry staying as Chair. It was unanimously agreed that Barry should remain Chair, representing UWTSD, with Jane Davidson also continuing to represent UWTSD and that Andrew Cornish be added to the membership. The value of Barry's contribution and having an independent chair was noted. It was agreed that Barry would have voting rights on behalf of UWTSD.

	Summary of Action Points	Who	Update
Actions from 12 July 2018 meeting			
1	To circulate the Public Health reports on ACEs http://www.wales.nhs.uk/sitesplus/888/page/88504	PSB Support Team	Completed
2	To ensure that a co-ordinated approach to the ACEs work locally is taken forward by the Early Intervention Delivery Group	Rob Quin, Mydrian Harries & Joanna Jones	
3	To consider offer of access to forestry land owned by NRW and NPA for the ACEs project	T/Chief Inspector Richard Yelland, Huwel Manley & Julian Atkins	
4	To send Kevin Harrington the PSB's Well-being Assessment and Well-being Plan	Gwyneth Ayers	Completed
5	To identify significant projects which could benefit from the Brechfa Forest wind farm funding and would support delivery against Well-being Plan objectives, for consideration at November 2018 PSB meeting	ALL	On-going for November PSB meeting.
6	To review the membership of the Board who have nominated representatives attending meetings	Gwyneth Ayers	Completed
7	To revise starting times of pre-arranged PSB meetings to enable the Co-ordinated Campaigns Delivery Group to meet after PSB meetings with Expert Leads, Vice Chairs and Lead Officers	PSB Support Team	Completed
8	To invite a Communications representative to future PSB meetings	Gwyneth Ayers	Arrangements to be confirmed
9	To arrange event to consider opportunities for Local Food Procurement – linked to Prosperous People and Places Delivery Group	Gwyneth Ayers, Barry Liles & Jane Davidson	Ongoing
10	To contact other PSBs in the Hywel Dda and Powys region to offer to host the next regional PSB meeting	Barry Liles & Gwyneth Ayers	Ongoing
11	To liaise with Academi Wales to consider any development opportunities for the PSB linked to Healthy Boards session	Gwyneth Ayers	Ongoing
12	To define project to look at usage and uptake of private sector investment relating to planning applications (Section 106 Agreements)	Barry Liles & Gwyneth Ayers	Ongoing