



Title	Well-being Assessment Update	
Item Number	7	
Date of Meeting	4 May 2021	
To consider and comment on the following issues:		
<ol style="list-style-type: none"> 1. That the PSB endorses the Joint Methodology Framework for undertaking the Assessments of Local Well-being. 2. That each PSB member organisation nominates a 'Data Lead' to assist in the data gathering and analysis for the assessment. This may be the same lead across the three PSBs. 3. That each PSB member organisation nominates an 'Engagement Lead' to assist in developing this phase of the Assessment. This may be the same lead across the three PSBs. 4. That the PSB endorses the submission of an application to Co-production Network for Wales for their support in engagement activity during this round of assessments. 		
For Discussion	Decision required?	Yes
Proposed by		
Kate Harrop, PSB Support Team		

Well-being Assessment Update

Background

Members are aware that the PSB is required to undertake a Well-being Assessment (WBA) to inform its Well-being Plan. The next WBA needs to be completed by May 2022.

A report was presented at the last PSB meeting on the 23 March regarding the Assessment of Local Well-being. The following was agreed:

1. The PSB endorsed the approach to working in partnership with regional colleagues in undertaking the Assessment of Local Well-being, dovetailing where possible with the process for the Population Needs Assessment.
2. For a Joint Methodology Framework to be developed between Ceredigion, Carmarthenshire and Pembrokeshire. (Whilst using a joint methodology each PSB will still publish their own individual assessments).
3. The PSB granted permission to use the regional grant for the recruitment of a Project Coordinator to assist with the preparation and production of the Assessment of Local Well-being. Ceredigion County Council will lead on managing the Project Co-ordinator post on behalf of the three PSBs.

Current position

Since the last PSB meeting, preparations and discussions with colleagues and partners amongst the three PSB areas have been continuing.

The PSB/RPB network comprising of PSB leads from the three counties, representatives from Hywel Dda University Health Board (HDdUHB) and the RPB, continue to meet on a monthly basis. The invitation was extended to Powys PSB, who welcomed the opportunity to participate in the preparatory work on the assessment.

A Regional Working Group was established for the purpose of developing a Joint Methodology Framework, which is included as an attachment under Appendix 1 for consideration by the PSB. The methodology outlines the collective approach to undertaking the assessments of Local Well-being across the three PSB areas. It sets out how we will work together across the four stages (data review, analysis, engagement and next steps), the different types of groups we will be engaging with and the types of engagement techniques that will be used.

PSB member organisations have a key role to play in facilitating the production of the assessment, particularly through the provision of local data, taking part in engagement and monitoring the progress of the project through to completion.

- We are requesting that each PSB member organisation nominates a **'data lead'** to assist in the data gathering and analysis stage of the assessment. An organisation may decide to nominate the same data lead across the three PSBs. The first task for this group will be to contribute to the initial Situation Analysis through the provision of local data. This information will highlight *'what we know now'* about Carmarthenshire

and will be used as the basis for the engagement campaign which will be held between May and July 2021.

- The **Situation Analysis** will be circulated to all PSB members prior to commencing engagement with the public, to seek views and comments on the appropriateness of the information provided.
- A **Regional Engagement Framework** is being developed which will outline the approach to conducting engagement and consultation on the assessment. PSB members are also asked to nominate an '**engagement lead**' for the regional working group to progress this area of work beginning mid-May. An organisation may decide to nominate the same data lead across the three PSBs.
- We have recently received a letter from **Co-production Network for Wales** inviting interested PSBs to apply for support in relation to engagement activity on the well-being assessments (see Appendix 2). The Co-production Network has secured 5 years of funding from the National Lottery Community Fund to work with 3 PSBs or a cluster of PSBs on the implementation of co-production in their assessments. Regionally partners are keen to pursue this offer and recommend submitting an application as a cluster of three PSBs – or four if Powys wish to also benefit from this support.
- We are considering the different options for the **community areas** geography on which to base the analysis. A community area discussion paper will be brought to the next PSB meeting.

The bid for the regional PSB Support funding submitted to Welsh Government for a Project Coordinator to assist with the preparation and production of the Assessment of Local Well-being has been successful (formal notification is awaited).

Work also continues to progress with the Digital Information System, developed by Writemedia on behalf of the three PSB's. This system will provide a central repository for all PSB members, stakeholders and citizens to the ongoing recording and analysis relating to well-being. It aims to bridge the five-year gap between the publication of the assessments, to ensure that information on well-being is continuously utilised as and when new evidence is made available. The system will undergo testing at the end of April and is aiming to be live by June 2021.

Recommendations:

1. That the PSB endorses the Joint Methodology Framework for undertaking the Assessments of Local Well-being.
2. That each PSB member organisation nominates a 'Data Lead' to assist in the data gathering and analysis for the assessment. This may be the same lead across the three PSBs.

3. That each PSB member organisation nominates an 'Engagement Lead' to assist in developing this phase of the Assessment. This may be the same lead across the three PSBs.
4. That the PSB endorses the submission of an application to Co-production Network for Wales for their support in engagement activity during this round of assessments.

Appendix 1 – Joint Methodology Framework for the Assessment of Local Well-being.

Appendix 2 - Co-production Network for Wales letter to PSBs

Methodoleg ar y cyd

Joint Methodology



Awdur / Author: Carmarthenshire, Ceredigion & Pembrokeshire Regional Working Group

Dyddiad cymeradwywyd / Date approved: Not yet approved

Dyddiad cyhoeddi / Publication date: Not yet published

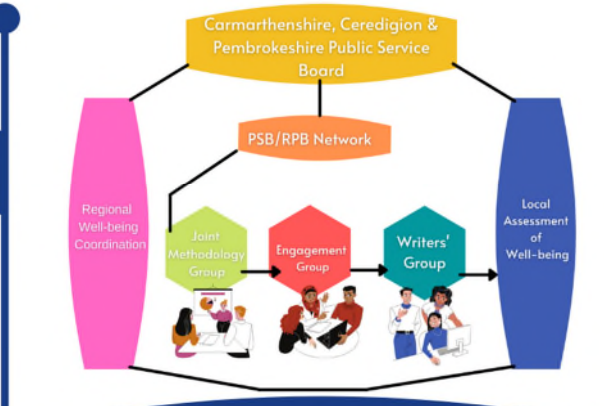
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Assessment of Local Well-being

JOINT METHODOLOGY SUMMARY

The structure of working groups that will put together the Local Assessment of Well-being.



The Data Review and Detailed Analysis both form a part of the Local Assessment of Well-being. The Detailed Analysis also feeds directly into the Local Well-being Plan.

The Life Stages Approach - used by the PSB to undertake the Local Assessment of Well-being.



The Four Stages to delivering the Assessments of Local Well-being.

Engagement and Consultation will be the key driver for the Local Assessment of Well-being and will involve a variety of groups.



MARCH 2022
PUBLISH FINAL LOCAL ASSESSMENTS OF WELL-BEING

Assessment of Local Well-being Joint Methodology Framework

Introduction

This methodology outlines the collective approach to undertaking the Assessments of Local Well-being across the Public Services Board (PSB) areas of Carmarthenshire, Ceredigion and Pembrokeshire during 2021/22. It has been developed in partnership between the PSB organisations. The purpose of the methodology is to guide the three PSB's through the delivery of their Assessment of Local Well-being in consultation with partners, stakeholders, and citizens. It sets out the standardised approach to conduct the data gathering, analysis, engagement and consultation on well-being across the three areas, along with the timescales for completion by March 2022.

Background

The Well-being of Future Generations (Wales) Act 2015 (WFG Act) requires each PSB to prepare and publish an Assessment of the state of economic, social, environmental, and cultural well-being in its area no later than a year before it publishes its Local Well-being Plan. The Act identifies seven well-being goals which provide the vision and ambitions for the Wales We Want for today and in the future and recognises the importance of collaboration between bodies in achieving them.

The Assessment of Local Well-being will provide the evidence-base to set the objectives in the 5-year Local Well-being Plan. PSB's are required to set these objectives in a way that accords with the sustainable development principle, i.e., acting in a manner which seeks to "ensure the needs of the present are met without compromising the ability of future generations to meet their own needs." In the context of the current expected timescales of local government elections the assessments must be published by March 2022. The diagram below displays the PSB's planning cycle under the WFG Act.

Fig 1. The Well-being of Future Generations (Wales) Act Planning Cycle



The three PSB’s have agreed to adopt a similar approach to the production of the assessments as last time, by working in partnership and adopting a joint methodology framework. This includes using the ‘life stages’ approach in the assessments, highlighting differences and similarities in experiences of well-being throughout a person’s life. There are five life stages, namely, New Beginnings; Childhood; Youth; Working Age Adults; Older Adults. This approach corresponds to evidence that our personal well-being changes over time.

Fig 2. The Life Stages Approach Adopted by the three PSBs



Public Services Boards are partnerships of public service agencies who work together to improve local services. They include the statutory members of the PSB and other organisations across the partnership. The PSBs have agreed that the PSB/RPB members will work collaboratively on the

assessments to ensure that they are shaped using the expertise, knowledge and insight of all partners to avoid duplication and share resources.

The PSB/RPB network will lead on the delivery of the joint methodology, with representatives from PSB organisations forming the Data, Engagement and Writers Group to produce each stage of the assessment, for example, PSB data leads will lead on the data analysis stage. Effective partnership working has never been more important across all sectors - some of the pre-existing challenges in the mid and south-west Wales region have been exacerbated in recent times (e.g., an ageing population, income inequalities, climate change etc.), and new ones have been brought to the fore, such as health inequalities and digitisation. The COVID-19 pandemic is a good example of this.

The second round of assessments will also provide the opportunity to reflect on the findings of the last assessments and the feedback from citizens, stakeholders, and directly from Welsh Government. The last assessments will be used as a baseline for update and refinement by building on the learning from the first round. This includes:

- Greater focus on the **critical analysis and interpretation** of data to inform our well-being priorities.
- **Reflecting the limitations and data gaps** of the assessment and how these may be overcome.
- **Assessing the well-being at a lower level** e.g., communities and localities within the PSB area.
- Incorporate “futures thinking” by **taking account of the long-term needs** of the areas as well as the short-term.
- Ensuring that an **extensive engagement programme** is established which will underpin each stage of the development of the assessments.
- Demonstrate **involvement and collaboration** in developing the assessments with third sector organisations.

The methodology will explain our joint approach to the production of the Assessments of Local Well-being under four stages:

Fig 3. The Four Stages to delivering the Assessments of Local Well-being



The Methodology

Data Review



The initial stage in the production of the Assessment of Local Well-being is the data review, which is a comprehensive data gathering and analysis exercise of existing evidence. This step is undertaken in close partnership with PSB members and other relevant organisations and is often referred to as the 'Situation Analysis'.

The aim of the data review is the analysis of cultural, social, economic and environmental well-being in an area, to build an understanding of the area's context, its challenges and the opportunities that exist. Through this approach we will begin to highlight areas that we need to prioritise in order to tackle the challenges that we face now and, in the future, to improve the longer-term well-being of each county. We will achieve this by identifying:

- The **strengths and assets** of our people and communities.
- The **challenges and opportunities** faced both now and in the future.

The assessments will be informed by a wide variety of data, national and local research, and feedback provided to us from partners, stakeholders and citizens through engagement during the summer of 2021. To begin the data review stage, the PSB/RPB will come together as data analysts and researchers across the three areas through the monthly Network meetings, with the overall aim of collating and analysing relevant evidence.

PSBs will draw on the following range of sources available for undertaking the data review, either available nationally or through local sources:

- Data Cymru Core Dataset and Data Catalogue (*available May 2021*)
- Wales Centre for Public Policy briefings on Equalities, Cultural Well-being and the Impact of Covid-19 and Brexit (*initial reports available June 2021 and final report August 2021*)

- Welsh Government Future Trends Report (*initial report available in June 2021*)
- Natural Resources Wales Area Assessments (*available 2021*)
- Audit Wales' national and local reports (*available on an ongoing basis*)
- Local Data from PSB partner organisations through engagement exercise (*to be conducted May 2021*)

Whilst the data review is likely to be largely **quantitative** in nature, such as utilising time-series data and spatial patterns, PSBs will also draw on **qualitative** evidence available through partners and local service providers. We will engage with PSB partners early in the process to identify local data and sources of evidence to inform the assessment, which is likely to be a broader mix of quantitative and qualitative data.

As approved at PSB meetings in February 2021, the role of the three Principal Councils of Carmarthenshire, Ceredigion and Pembrokeshire is to coordinate the process of preparing the assessments. This is the same approach adopted in the previous assessments.

However, PSB partners and other stakeholders have a key role to play in facilitating their production, particularly through the provision of local evidence, taking part in engagement and monitoring progress of the project through to completion. This collaborative approach to assessment production will be between public sector partners, the third sector and others in terms of data provision, analysis and interpretation.

The Assessment of Local Well-being will need to include an analysis of the state of well-being in each community area and across the PSB area as a whole. The Statutory Guidance 'Shared Purpose: Shared Future' requires PSB's to identify geographic Community Areas which comprise of the board's entire area for producing the Assessments of Local Well-being. The guidance sets out what criteria may be used to define the areas:

- Provide a comprehensive coverage of the entire PSB area i.e., they should be contiguous and mutually exclusive areas within the PSB area.
- They should identify social and other differences with a pronounced spatial difference, such as patterns of deprivation, poverty, health inequalities, or the position of the Welsh language.
- They should be large enough to show differences between them and have a sense of identity but not as small as electoral wards.
- They should correspond to the boundaries of Lower Layer Super Output Areas (LSOAs).

In the first round of Assessments the three PSB's agreed to use the Office for National Statistics Upper Statistical Output Areas (USOA's) for the Community Areas. Feedback highlighted that this geography was inadequate in assessing

the state of well-being at the community level. The PSB/RPB Network will consider the benefits of various options to determine the level of geography required for the Community Areas to allow for a more meaningful analysis. In line with the guidance, which requires “an analysis of the state of well-being in *each* community area”, we will produce community profiles for each of the areas and include as an appendix to the Assessment.

During the first round of Assessments, feedback from Welsh Government identified common themes to strengthen the overall approach taken. These were:

Table 1: How we intend to resolve the issues raised by Welsh Government in the assessments

Issue	Resolution
<ul style="list-style-type: none"> Identify more local community areas and understand the issues within these communities. 	<p><i>Review the local community areas adopted in each assessment.</i></p>
<ul style="list-style-type: none"> Greater focus on Well-being of individual groups and/or communities across the area. 	<p><i>Produce area profiles for the adopted community areas based on a standard template.</i></p>
<ul style="list-style-type: none"> Link/map the life stages approach with the Well-being goals. 	<p><i>Diagrammatically evidence the linkages between the five life stages and the Well-being Goals.</i></p>
<ul style="list-style-type: none"> Analyse the impact of Well-being over short, medium and long term. 	<p><i>The data analysis to look at future trends, to include predictions of likely future trends in the economic, social, environmental and cultural well-being of the area.</i></p>
<ul style="list-style-type: none"> Identify the gaps in evidence to understand what might be needed in the short, medium and long term. 	<p><i>The assessment will identify any known limitations in the evidence where we need to improve our knowledge and the implications of this for the response analysis.</i></p>
<ul style="list-style-type: none"> Statement on how we are undertaking the process. 	<p><i>The agreed methodology summary will be included in the assessment.</i></p>
<ul style="list-style-type: none"> Situational Analysis had too much emphasis on Quantitative work and need more on the Qualitative. 	<p><i>Writers Group will address the balance between quantitative and qualitative analysis.</i></p>

We are aware of the data limitations posed to delivering the assessments of Local Well-being. It is likely that there will be gaps in the data collection across the three PSB's, particularly for small area statistics. Furthermore, it is possible that the sample size of primary data collected for the Community Areas may be insufficient and thus, not representative of the entire population. To ensure research transparency and credibility, the assessments will highlight these limitations and data gaps, which will in turn identify topic areas which require further knowledge and data gathering.

Detailed Analysis



The Assessment of Local Well-being will also include a more detailed form of analysis to develop explanations and explore causes of trends rather than describing patterns and trends. (This is also referred to as 'Response Analysis').

Response Analysis is a more detailed form of analysis which uses evidence in a more challenging and evaluative way to explore the factors which drive or cause the patterns and trends identified in the situation analysis. Subsequently, this will inform the selection of priorities for local areas by the PSB, which will in turn inform discussions around the content of the Local Well-being Plan.

Response Analysis tends not to feature as heavily in Assessments of Local Well-being compared to the Situation Analysis, as its main role is in relation to the Local Well-being Plan. However, where evidence permits, the assessments will include Response Analysis. For example, where existing evaluation indicates whether existing services are effective, where data provides a more nuanced understanding of issues and where the wider evidence is clear on what approaches are likely to work. It will also be used to identify a sub-set of topics for each PSB area to analyse in further detail for the preparations of the Well-being Plans.

All organisations involved in the production of the assessments will remain involved in the Well-being Plans process through the identification of responsive actions, through its monitoring and through the delivery of the Well-being Plan over the next five years.

The development of the Digital Information System, expected to go live in June 2021, has been designed to assist in the production and monitoring of Well-being across the PSB areas. It will provide a central repository for all PSB members, stakeholders and citizens to contribute to the ongoing recording and analysis of evidence relating to Well-being, and ultimately strengthen future Assessments of Well-being and Well-being Plans. This fits with recent advice from Welsh Government and the Future Generations Commissioner which suggests that the assessments should be viewed more as an 'evolving'

document to be expended as and when new evidence is available. For these reasons, the PSB/RPB Network will continue to work on developing the assessments in the year ahead.

Fig 4. The role of the Data Review and Data Analysis in the Assessment of Local Well-being



Engagement and Consultation

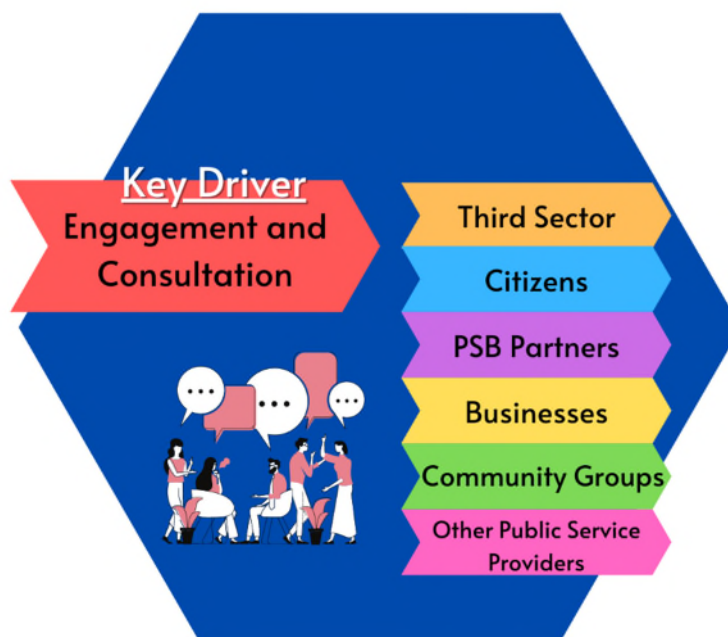


Engagement is the key driver for the Assessment of Local Well-being, allowing us to record and consider views from a range of partners, stakeholders and citizens to gain a truly reflective understanding of the needs of each PSB area.

Effectively involving people and communities is at the heart of improving well-being. Better engagement will lead to greater individual and community empowerment, which will create a greater sense of pride and ownership in our areas and allow us to build social capital.

To that end, we will develop a detailed Engagement Plan to provide a standardised approach to conducting engagement and will have this in place at the beginning of the project in May 2021. The Plan will specify our consultation and engagement techniques to be utilised to complete this element of the assessment and maximize input. The purpose of this stage is to gain a truly reflective and qualitative understanding of the needs of the area(s) and to ascertain what information gathered during the situation analysis provides an accurate measure of well-being.

Fig. 5 Engagement and Consultation as the Key Driver



A range of engagement techniques will be used to maximise audience reach and to ensure that our engagement is accessible to all. These include, but are not limited to, Surveys, Focus Groups, Stakeholder events and PSB sub-group workshops.

A Well-being survey was successfully conducted as part of the last assessments, and we will run a similar exercise this time, building on the knowledge previously acquired. The online Well-being Survey will be developed jointly by Ceredigion, Carmarthenshire and Pembrokeshire County Councils and other members of the PSB. The hosting Council will provide the results to each county, which will be split based by place of residence. Traditional methods of engagement e.g., by post and phone will also be utilised to ensure that everyone has the opportunity to take part. Other engagement methods, such as, focus groups, stakeholder events and PSB sub-group workshops, will be agreed regionally but delivered locally.

The Social Services and Well-being (Wales) Act 2014 (SSWW) introduced a duty on Local Authorities and Local Health Boards to prepare and publish an assessment of care and support needs of the population. The table below highlights the engagement requirements of the WFC Act and the SSWB Act.

Table 2: Engagement requirements of the Well-being of Future Generations (Wales) Act 2015 and Social Services and Well-being (Wales) Act 2014

Topics	WFBG Act	SSWB Act
Key population groups	Communities in the area Communities of interest in the area Town and community councils Key groups suggested in line with Equality Act (also vulnerable / disadvantaged children, young people and people with care and support needs)	Carers and people with support needs including children & young people. Physical disability Learning disability Mental health Older people Victims of domestic abuse
Context of 'Well-being'	Economic, social, environmental and cultural	Individual (carers and those with support needs)
Scale of assessment	County and community areas	Region (with county dimension)

As a result of the similarities between the two Acts, where possible, engagement will align to meet both requirements, for example, including questions relating to the Population Needs Assessment within the online Well-being Survey. This will avoid the duplication of work and 'engagement fatigue'. We will engage with a wide range of people of all ages to reflect the diversity of the community and seek the views of those who could be hard to reach:

- Citizens
- Businesses
- Community groups
- Third sector organisations
- PSB partners
- Trade Unions
- Other public service providers

As part of the Engagement Plan a stakeholder mapping exercise will be undertaken locally to ascertain the groups from the list above that will be engaged with. The engagement phase will end in the Summer of 2021, subsequently an analysis of the findings will be undertaken, aiming to be completed by Autumn 2021.

The PSB's will consult on the draft assessments with the groups outlined above. The consultation process will ensure that any gaps are filled and that all groups involved are satisfied with the ways in which well-being is being presented. This will take place between September and December 2021, before being published and copies submitted to the Welsh Ministers, the Commissioner, the Auditory General for Wales and the local authorities overview and scrutiny committee.

To ensure the Assessments are inclusive of everyone, we will work with organisations and citizens who represent these groups (e.g., older people, people with disabilities, unemployed and economically inactive residents) to gain a better understanding of the barriers to participation and how these may be overcome. In addition, the PSB/RPB network are attending training sessions held by Co-production Network for Wales which will help address some of these issues, whilst also providing the opportunity to share best practice on engagement.

The three principal councils are currently testing a new *community engagement system*, which could be used to manage the Assessment of Local Well-being engagement and consultation. Although the system is currently in testing, it would provide a range of features to make the engagement more interactive, provide additional channels and conduct the engagement and offset some of the impacts that the Covid-19 pandemic will have on the engagement phase. It is hoped that the system will be available to support the engagement phase during the spring and summer of 2021.

The Covid-19 pandemic poses certain challenges to engaging with PSB partners, the public and stakeholders due to capacity issues and changes to the way engagement is delivered. Engaging with Public Health Wales on the assessments will be crucial due to their key role in protecting and improving health and well-being across Wales. However, this may be a challenge due to the additional pressure placed on the Health Board working on Covid-19 response. Furthermore, it is likely that engagement and consultation on the assessments will be delivered online. Consequently, we will need to make sure that certain groups' views and opinions (e.g., those who lack digital skills or do not have access to the internet) are not excluded from the engagement process.

Final Assessment and Next Steps



The next and final element of the assessment process involves evaluating and analysing the findings of the research and engagement to develop a summary of the needs of each PSB area. (This is also referred to as the 'Summative Analysis').

Officers will come together to interpret and assess both the quantitative and qualitative findings to build a comprehensive picture of well-being to inform the next Local Well-Being Plans. The evidence will allow us to identify and prioritise the issues that are most important locally and begin to examine how they can be addressed. This stage will enable PSB's to develop a summary of needs for their area, the PSB's response and to determine the indicators that can be used to monitor these needs going forward.

In particular, the Writers' Group will ensure that the assessment:

- Identifies communities that comprise the area(s).
- Assesses the state of Well-being individually (per community).
- Assesses the state of Well-being collectively (PSB area).
- Includes future trends predictions.
- Demonstrates the links to the seven Well-Being Goals and Sustainable Development Principle of the Well-being of Future Generations Act.

The core purpose of the assessments is to provide the evidence base for the Local Well-being Plans.

The Next Steps

Following publication of the Assessments of Local Well-being, PSB's will develop and publish their Local Well-being Plan within twelve months of the assessment.

Specific factors to be addressed in the assessment include:

- Outlining how the findings and challenges identified contribute to, or impact on, the national well-being goals and the sustainable development principle.
- Focus on individual communities across the area using area profiles.
- Provide more information of localities and particular communities.
- Specific analysis on which challenges are short, medium or long term, and how these impact on well-being.
- Description of the third sector and its role in well-being.
- The future trends section provides generic description of trends with limited interpretation.
- How individuals and organisations remain involved in the Well-being Plan process and what the Plan is intending to do.

To assist those contributing content and writing the final document, an assessment template will be created with the aim of providing a common format and structure for analysing themes using the agreed Life Stages approach.

Monitoring and Delivery

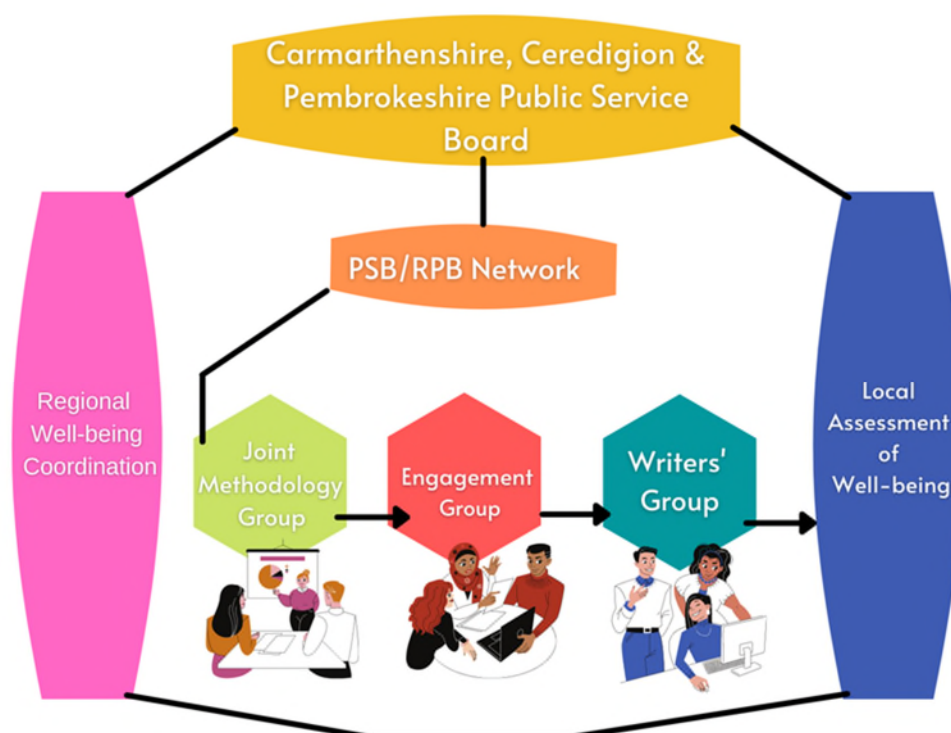
A detailed timeline has been developed, outlining the main deliverables of the assessment up to the publication date in March 2022 (see Appendix 1). A project action plan will also be developed, detailing what needs to be done, when it needs to be done by, who needs to be involved and the resources that will be required. This project action plan will be reviewed, and progress will be monitored at monthly PSB/RPB network meetings.

A bid for PSB Support Grant funding has been submitted to recruit a Regional Well-being Assessment Co-ordinator, which if successful, will play a vital role in co-ordinating the projects, providing analytical support and ensuring that deadlines are met.

Specific working groups will also be established to develop the joint methodology (PSB/RPB Network), engagement plan (Engagement Group) and assessment write-up (Writers' Group). The working groups will comprise of relevant members from across the three PSB's and partners to allow the sharing of information, resources, and best practice.

Public Service Boards will be kept informed of the assessment process via regular updates to full PSB meetings and will be required to make key decisions to guide the project throughout its duration.

Fig 6. The structure of working groups involved in producing the Assessment of Local Well-being



Conclusion

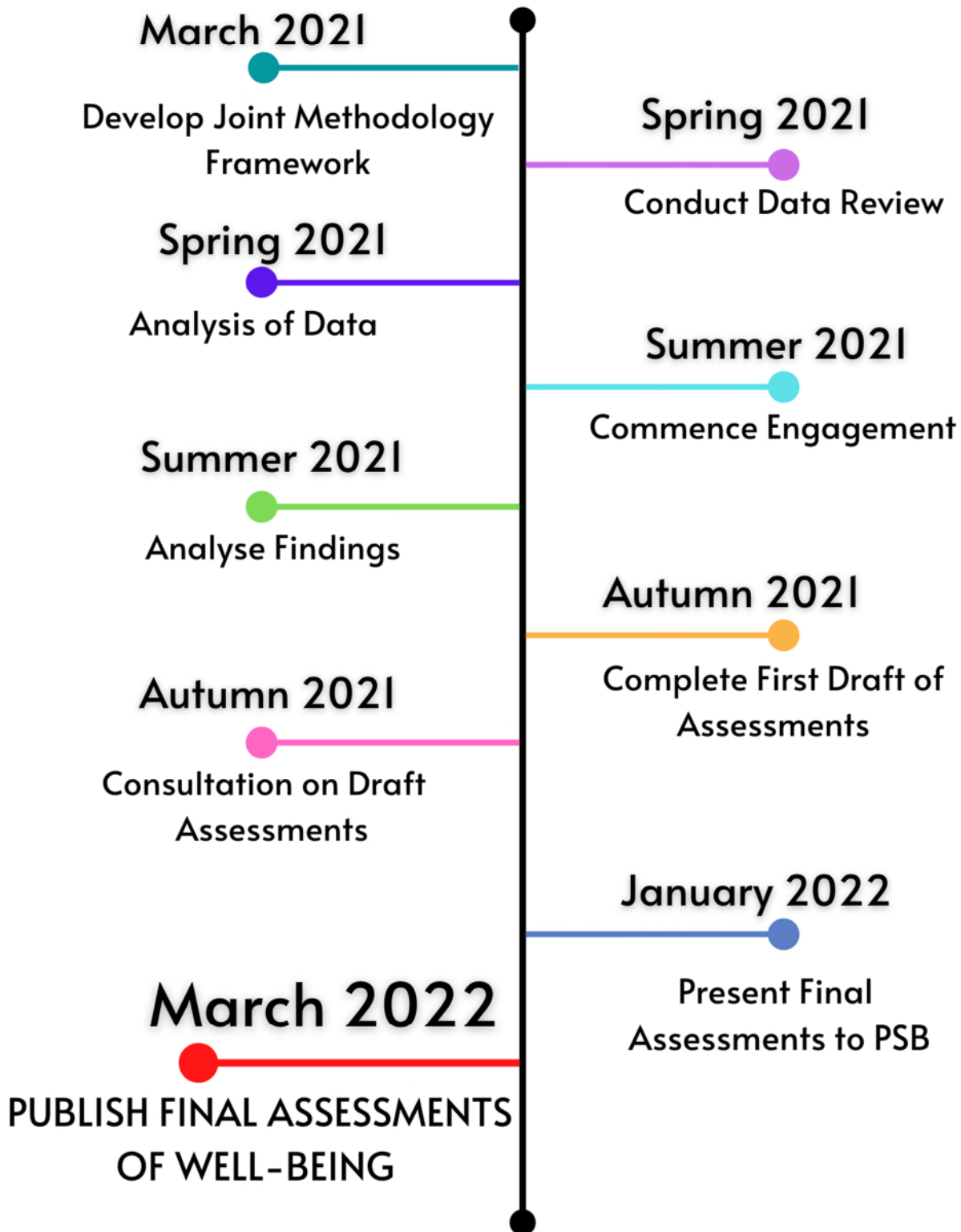
To conclude, this joint methodology is a practical guide for the three PSB's (Ceredigion, Carmarthenshire, and Pembrokeshire) on undertaking the Assessments of Local Well-being. Producing a comprehensive and thorough analysis of well-being is vital to; PSB's, citizens and organisations, as the assessments will have a key role in determining the priorities in the Local Well-being Plans over the next 5 years. The PSB's have agreed to take a collaborative approach to reap the benefits of partnership working, help alleviate capacity concerns in delivering the assessments and avoid duplicating work. This iteration of the assessments will consider the feedback, information and evidence gained from the last round of assessments.

This methodology sets out opportunities for collaboration under the four stages: data review, detailed analysis, engagement and consultation, and final assessment and next steps. The mixed-method approach uses qualitative and quantitative data from a range of sources, which will enable us to infer causes, understand factors and identify issues that are most important locally. The assessments will adopt an 'engagement led' approach, as it is a crucial source of information for all partners to use, drive change and shape services which meet the needs of our residents now and in the future.

The data and Covid-19 related limitations posed to delivering the Assessments of Local Well-being are identified, such as the lack of local data and accessibility challenges. These challenges will be addressed through; the PSB/RPB network, additional capacity and analytical support from the Regional Well-being Assessment Co-ordinator, and potential use of the Digital Information System. Furthermore, we hope to gain insights into overcoming barriers to participation and engaging effectively with communities through our active involvement with Co-production Network for Wales.

Timeline

LOCAL ASSESSMENT OF WELL-BEING





Rhwydwaith
Cydgynhyrchu
Cymru

Co-production
Network
for Wales

Pawb gyda'i gilydd
All in this together



Co-production and involvement in PSBs

Mes Yn Dderw: Co-production acorns for public service oaks

The Co-production Network for Wales has secured 5 years of funding from the National Lottery Community Fund to work with Public Services Boards (PSBs) on their implementation of co-production and involvement, with an initial focus on well-being assessments.

We are an independent non-profit, and the leading organisation in Wales with specialist expertise in these areas. We support a cross-sector community of practice, and we offer training, advice and consultancy in both strategic and delivery organisations.

We know [there is a gap](#) between the aspirations of our (still young) devolved legislation in terms of involving citizens and communities in the co-production of public services, and the reality of implementation on the ground. We believe that only by getting enough co-production and involvement happening across our Welsh public services, will we achieve the scale of impact that is required for sustainable change.

“Public bodies should be embedding a culture of citizen and stakeholder involvement...This means having meaningful conversations with people in communities, finding out what matters to them, and reflecting their views before decisions are reached.” ~ Future Generations Report, 2020



We propose to work hands-on with 3 PSBs (or clusters of PSBs in which collaborative relationships are well established), and build on the first round of well-being assessments to deepen your engagement and involvement practice. We will:

- **Work alongside your teams** to support practical implementation and develop their capabilities, capacity and confidence. We are not consultants who take the work away and do it *for* you, instead we work *with* you; through experiential learning and working on relevant and immediate issues, we shift behaviours and cultures.
- **Create the conditions for sustainable relationships** between organisations and with communities and citizens through an ongoing involvement infrastructure; relationships are fundamental to co-producing and operating in complexity, and contribute to the long-term sustainability of this work.
- **Develop meaningful engagement opportunities** including with seldom heard voices, that will lead to the involvement of communities in the co-production of local solutions, where both people and professionals leverage their strengths and resources to effect positive change.

Work will begin in June 2021 with a focus on the well-being assessments, and carry through planning and implementation. We are fortunate to have been granted funding that will enable us to support PSBs throughout the entire 5-year cycle, and through them affect the broader public services landscape in Wales.

Each of the 3 PSBs or clusters we work with will access **an average of one day (8 hours) per week** of consultancy, advice and support from our co-production consultants who bring to the table a broad range of skills and experience. You will have a primary team of two consultants, and the support of the rest of our co-production team as relevant and appropriate. With 50 days of collaborative support per year for 5 years, we can achieve a significant shift in practice and behaviours. Of course we will develop specific work plans and timings around your needs, but broadly speaking, we will work with you to:

- **Develop and deliver** the engagement and communications plan for your Well-being Assessments, utilising remote and in person approaches as applicable.
- **Consolidate relationships** of trust and continue to engage with local stakeholders and residents to shape the Well-being Plans that are informed by the assessments
- **Co-produce local responses** to the priorities identified in the Well-being Plans (through the continued involvement of communities, community-led organisations, statutory and third-sector partner organisations).
- **Build capability and confidence** with co-production, facilitation, and associated skills.

While we will be working hands-on with 3 PSBs or clusters, in order for all the other PSBs to also benefit from the programme **we will connect with the PSB network** and share findings, experiences and lessons learnt. This will also fit within the wider context of the Co-production Network's existing cross-sector community of practice. We are therefore looking to work with a range of 3 PSBs or clusters whose variety of contexts and learnings will benefit the greater number.



To let us know you're interested, email Rachel Wolfendale, programme manager, by close of play **Friday 7th May 2021** (rachel@copronet.wales). Please tell us:

1. Who you are, and which PSB (or cluster) you are writing on behalf of?
2. Which other members of the PSB (or cluster) have you discussed this opportunity with, and who is on board? Does anyone have any questions or concerns?
3. What are you already doing in terms of engagement and involvement? What has your approach been so far, specifically with regards to the Well-being Assessments?
4. What value would this programme add to your existing work, and how would it increase your impact?
5. Who would be part of the team we would be working directly with? Will they have capacity (of time, and of focus) to take on this work?
6. Is there buy-in and permission at senior leadership level to support and advance this work?
7. If you're a cluster, what are your arrangements and how well embedded are your collaborative practices?

We will get in touch to arrange meetings in the following week, so we can answer your questions and discuss this further. We will decide through these conversations which combination of 3 PSBs or clusters we will be working with, with a view to begin in early June.

We look forward to hearing from you.