



<b>Title</b>	<p><b>Well-being Objective:</b> Responding to the climate and nature emergencies.</p> <p>Phase 1: To increase collaboration on Electric Vehicle EV Charging infrastructure at public sector venues.</p>
<b>Item Number</b>	5
<b>Date of Meeting</b>	28 November 2023
<p><b>To consider and comment on the following issue: Draft Terms of Reference</b></p> <p><b>Carmarthenshire Public Services Board</b></p> <p><b>Task &amp; Finish Phase 1</b></p> <p><b>To increase collaboration on Electric Vehicle EV Charging infrastructure at public sector venues.</b></p> <p><b>Background</b></p> <p>Responding to the climate and nature emergencies is one of the PSB Well-being Objectives.</p> <p>The Task and Finish Group was created by Carmarthenshire Public Services Board (PSB) in response to the requirements of the Wellbeing of Future Generations Act to lead on a Phase 1 action, associated with the Well-being Plan 2023-2028. The terms of reference written are for Phase 1 (2023) and beyond.</p> <p><b>The vision</b></p> <p>The overall vision is to use evidence and insight to understand the challenges and opportunities in relation to the EV Charging Infrastructure in Carmarthenshire.</p> <p><b>What work will it do?</b></p> <p>There are two key focuses to this work:</p> <ul style="list-style-type: none"> <li>● In the short term, to research, analyse and prepare insight on the opportunities and barriers in terms of EV Charging Infrastructure in the county.</li> <li>● To map current locations and future infrastructure plans and consider examples of service level agreements prepared in other areas.</li> <li>● To prepare clear proposals for approval by the PSB and co-produce approaches to improve Well-being and demonstrate our contribution to the Five Ways of Working.</li> </ul> <p><b>Who are members?</b></p>	

The PSB organisations have nominated the key contacts to enable this Phase 1 work to progress.

Co-production Wales are also available to advise and support through Project Dewi in order to implement co-production and involvement approaches.

The PSB Support Team will provide the administrative support for the group.

### **Mission and principles**

Co-create an innovative partnership that embodies new ways of working to:

- **Integrate** our approaches, evidence, and resources across all 'systems' working together to understand the challenges and opportunities at a local level.
- **Involve and work alongside our communities** engaging all groups in two-way meaningful and co-produced approaches to achieving our Well-being Objectives.
- Meet the needs of the current and future generations by taking a **long term, preventative** approach.
- Focus on understanding **root causes of key challenges** and how these are **interconnected** to inform our approach to tackling them.

### **Governance and Accountability**

Meetings of the Task and Finish group will be held monthly for a period of six months.

In the period between meetings, communication and directions will be provided through email, and the chair, or representative.

Agendas, papers and requests for information will be shared with the group in advance of the meetings taking place to allow members of the group to prepare and comment. Requests for additional items will also be sent prior to the meetings.

The group will be directed by the PSB, for the work it undertakes. Updates on Task & Finish activity and progress will be provided to the board as an update. Any challenges or requests for support will be escalated to the board for resolving or decision as appropriate.

### **Alignment to Other Boards**

The work of this Task & Finish Group will support and align to the PSB Well-being Plan and Well-being Objectives.

<b>To discuss and agree</b>	<b>Is a decision necessary?</b>	<b>Yes</b>
<ul style="list-style-type: none"><li>● The draft Terms of Reference</li><li>● Nominations for representatives from each PSB organisations</li><li>● Any contributing projects undertaken by the Member organisations.</li></ul>		



### **Proposed by**

**Llinos Evans, PSB Support Team**