



1.30pm, Thursday 20 September 2018
Dyfed Powys Police HQ, Llangunnor, Carmarthen

MINUTES

Present	
Name	Organisation
Barry Liles (Chair)	University of Wales Trinity Saint David
Huwel Manley	Natural Resources Wales
Rob Quin	Mid & West Wales Fire and Rescue Service
Cllr David Jenkins	Carmarthenshire County Council
Andrew Cornish	Coleg Sir Gâr
Julian Atkins	Brecon Beacons National Park Authority
Ros Jervis	Hywel Dda University Health Board
Sarah Jennings	Hywel Dda University Health Board
Anna Bird	Hywel Dda University Health Board
Marie Mitchell	Carmarthenshire Association of Voluntary Services
Jonathan Feild	Department for Work and Pensions

In attendance	
Name	Organisation
Gwyneth Ayers	Carmarthenshire County Council
Kate Thomas	Carmarthenshire County Council
Sophie Rees	Mid and West Fire and Rescue Service
Cllr Handel Davies	Carmarthenshire County Council
Jo Creasey	Regional Well-being Co-ordinator
Martyn Palfreman	Carmarthenshire County Council

1. Welcome & Apologies

Apologies	
Name	Organisation
Cllr. Emlyn Dole	Carmarthenshire County Council
Wendy Walters	Carmarthenshire County Council
Cllr. Jan Curtice	Mid & West Wales Fire and Rescue Authority
Jane Davidson	University of Wales Trinity Saint David
Prof Jean White	Welsh Government
Supt Gary Mills	Dyfed Powys Police
Carys Morgans	Office of the Police and Crime Commissioner
Christine Harley	National Probation Service

2. Minutes and Matters Arising: 12th July 2018

- An update was given on the actions:
- Action 3 –initial discussion had been held with Chief Inspector (C.I.) Yelland and this work will be progressed by the Early Interventions Delivery Group. It was noted that C.I. Dyfed Bolton is the new police lead for ACE’s. Sites are being identified by NRW and NPA and further discussions will be held.
- Action 5 - it was agreed that PSB members should bring ideas for relevant projects to the November PSB meeting for discussion, and that the community development officer for Antur Teifi should be invited to attend.
- Action 6 – representatives had been identified as appropriate.
- Action 8 – a communications representative would be agreed at the meeting taking place after the PSB.
- Action 9 – a paper had been tabled on Local Food Procurement and this would be considered under the Well-being Plan Update agenda item.
- Action 10 – as agreed, this PSB will host the next regional PSB meeting and members were asked to submit agenda items.
- Action 11 – it was confirmed that Academi Wales are holding a regional event for PSBs ‘Building Professional Relationships Through Collaboration and Trust’ on 27th November. The session will be held as part of Regional Leadership Week and is open to the PSBs in the Dyfed Powys area, Swansea and Neath Port Talbot.
- It was updated that the Senedd report, following the Equalities, Local Government and Communities Committee Inquiry, would be available around Christmas time.
- Action 12 – a meeting would be arranged to progress this action relating to planning applications.
- The minutes were accepted as a true and accurate record.
- Andrew Cornish and Jo Creasey were welcomed to the meeting.

ACTION	
To identify significant projects which could benefit from the Brechfa Forest wind farm funding and would support delivery against Well-being Plan objectives, for consideration at November 2018 PSB meeting	ALL
To invite community development officer, Aled Vaughan-Owen, to attend November 2018 PSB meeting to discuss Brechfa Forest wind farm project proposals	PSB Support Team
To circulate information regarding the regional PSB development session ‘Building Professional Relationships Through Collaboration & Trust’ hosted by Academi Wales on the 27 November 2018 at Y Llwyfan, Carmarthen	Gwyneth Ayers
To agree Communications representative to be invited to future PSB meetings	Gwyneth Ayers
To submit suggested agenda items to Gwyneth Ayers for next Regional PSB meeting	ALL
To arrange meeting with Director of Environment, Head of Planning and National Park Authority to discuss private sector investment relating to planning applications	Gwyneth Ayers

3. Llanelli Wellness and Life Science Village Update

- Steffan Jenkins, the Council’s Economic Development Manager, gave an update on the project, circulated a plan showing its various components and showed a fly-through video of the site. This £200 million project is one of eleven in the City Deal programme and will receive £40 million from the funding. Delivery of the project is dependent on private sector investment.
- The business case was submitted to Welsh Government and Central Government in August 2018 and a decision is expected imminently.

- Work is ongoing in the skills and training area, led by Swansea University, with a mapping of courses, placements and job opportunities. Swansea University will deliver undergraduate and post-graduate courses from the Village and sixty existing courses aligned to the Village will be delivered by Coleg Sir Gâr.
- Outline planning application was submitted in March 2018. It is expected that this application will be considered by the Planning Committee before the end of December 2018.
- Occupation of the two main buildings should take place by September 2021.
- It was clarified that the Heol Goffa school will be moving to just north of the site.
- In response to a question from Rob Quin relating to the consideration given to employment and training opportunities for local people during the construction phase, Steffan confirmed that there was a clear community benefits strategy. There is provision in the construction of the two main buildings and infrastructure for approximately 50% local supply chain from South Wales with 25% from the immediate area. It was noted that this was intended but concerns were raised that this may not be feasible depending on the response to the tender. The tendering process should be accessible for SMEs and local businesses could be encouraged to collaborate. Steffan Jenkins stated that it was expected that local businesses would be the principal contractors for the smaller schemes. Cllr Dai Jenkins confirmed that support relating to procurement processes was available for SMEs.
- Ros Jervis referred to a commissioning charter that City Leaders signed up to in the West Midlands which required any tender submission to meet a social value test so value brought back into the city.
- In response to a question asking if future proofing had been built into the project, Steffan confirmed that business expansion space and other opportunities were enabled on the site.
- Jo Creasey asked how reducing the environmental impact of the project had been considered. It was confirmed that sustainability issues and environmental impact were covered in the Outline Planning Application and that waste management and transport plans were to be developed.

ACTION

To invite Steffan Jenkins to next 'Prosperous People and Places' meeting	Jonathan Hancock
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4. West Wales Care Partnership and Area Plan

- A letter from the Future Generations Commissioner and the Children's Commissioner had been sent to the Chairs of PSBs and Regional Partnership Boards about the alignment of the work of these two Boards. Barry Liles welcomed Martyn Palfreman, Head of Regional Collaboration and lead for the Regional Partnership Board (RPB) to the meeting. Martyn confirmed that the RPB had considered the letter at its meeting that morning and were keen to engage with the PSBs. Martyn outlined the Social Services and Well-being Act which set the framework for social care, community health and well-being services across Wales and established the RPBs. Our regional RPB, covering the Hywel Dda area, was established in May 2016, at the same time of the PSB. The integration of health and care services is promoted and there are requirements around pooling funds. The similarities in the legislation and the Well-being of Future Generations Act were referred to, and as the Population Assessment for the Area Plan was undertaken at the same time as the Well-being Assessment, the consultations were aligned.
- Martyn had attended the regional PSB meeting and is committed to working with PSB officers to ensure there is no overlap in the work of the two Boards. The Area Plan refers to making strategic links and the Welsh Government's plan for Health and Social Care, "A Healthier Wales" refers to the role of PSBs in addressing the wider determinants of health.
- Common areas between the two Boards and Plans were discussed and there may be opportunities to take forward some of the areas included in the Well-being Plan, such as social prescribing, early intervention, developing community assets and supporting local enterprises. The Boards may be able to work together to deliver more accessible services.

- Martyn referred to a ‘Transformation Fund’ bid, and has been in discussion with other Boards – Supporting People and the Area Planning Board for substance misuse to map commonalities and formalise reporting arrangements.
- It was agreed that the Boards should work together to maximise work on common themes.
- Sarah Jennings confirmed that the RPB is moving towards being a delivery board with significant funding of £800 million from the UHB and local authorities for integrated health and social care services.
- There needs to be clarity on the role of the PSB and the wider determinants of health and the delivery responsibility for the RPB in terms of health and social care.
- It was agreed to hold a meeting to discuss collaboration between the Boards, to be attended by Sarah Jennings, Marie Mitchell, Ros Jervis, Gwyneth Ayers and Martyn Palfreman. The proposal would be brought back to a future meeting.
- Julian Atkins stated that the role of the natural environment and the use of green space is not referred to in the Area Plan. Martyn responded that there is a blurred line as to the responsibility of the PSBs. Ros Jervis advised that the Health and Well-being Framework being developed has a whole system approach to well-being over the next twenty years and is very much linked to the environment.

ACTION	
To arrange meeting to further develop collaboration between PSB and RPB work programmes	PSB Support Team

5. Carmarthenshire Well-being Plan - update

- Gwyneth Ayers confirmed that the delivery groups will have all met by the end of September and will be developing their project plans. The groups vary in terms of how formal they are and are developing as appropriate for their needs. Formal reporting from the delivery groups will begin at the November PSB meeting, which will be the PSB’s first opportunity to see how the groups are going to deliver against the Well-being Plan and if this meets the PSB’s requirements.
- Barry Liles outlined the paper, which had been tabled, entitled “The Carmarthenshire Food Procurement Taskforce”. The aim is for local public services to secure the “double dividend” – address healthy habits and good eating in schools, and also utilise local labour and spend the Carmarthenshire pound in Carmarthenshire.
- It is hoped that local procurement will be possible and Professor Kevin Morgan from Cardiff University is keen to support the work in Carmarthenshire.
- Partners considered who should attend the planned workshops.
- It was agreed that the ‘Prosperous People and Places’ Delivery Group would have oversight of the project.

ACTION	
To ensure PSB member and procurement officer attendance at the Carmarthenshire Food Procurement Taskforce’s workshop on 18 th October at Gelli Aur	ALL

6. Regional Digital Platform System

- Kate Thomas outlined the background to the development of this bespoke system, which had been prepared with Ceredigion and Pembrokeshire PSBs. The system would help with future well-being assessments and assessing performance against measures and the Well-being Plan. Data collection and analysis of that data would be improved, external data would be added as it was updated and all data sources would be housed together.
- The stage had been reached where the PSBs could proceed to tender for the development and implementation of the system with the estimated cost in excess of £50,000. Funding opportunities were outlined in the paper.

- The paper had been considered at Ceredigion PSB that week and the system had been supported with the agreed recommendation that Welsh Government be approached for funding. Liaison with the Regional Partnership Board was also agreed as that Board are applying for 'Transformation Fund' monies imminently. Pembrokeshire PSB will discuss the paper next week.
- Rob Quin spoke about the importance of information sharing and referred to a multi-agency 'Demand Summit' meeting on 16th October for practitioners. A previous meeting had been well attended and it had been agreed that a large scale information sharing agreement would be completed. Rob had been working with police colleagues to progress this to the next stage which was the October workshop. Representatives from the Information Commissioner's Office and WASPI would be attending.
- Ros Jervis informed members that the ARCH well-being Programme Board had agreed to build a data portal as a priority.
- Members agreed to support the development of the Digital Information System and that Welsh Government should be asked to fund it as it could be utilised across Wales.

ACTION

To ensure organisational representation at the Demand Summit workshop for information sharing on 16 th October at MWWFRS HQ, Carmarthen	ALL
To liaise with Ros Jervis on proposed portal agreed by ARCH Well-being Programme Board to ensure links with the Digital Information System	Jo Creasey
To approach Welsh Government for funding for the Digital Information System	Kate Thomas

7. Domestic Abuse White Ribbon Campaign and Award

- Kate Thomas gave an overview of the White Ribbon Campaign to end male violence against women which many partners were familiar with as they marked White Ribbon Day on 25th November. This year, in Carmarthenshire, partners had been brought together in a joint approach including domestic abuse service providers and the Women Survivors Support Project from Carmarthen.
- The Police, Fire and Rescue Service and the Council have been awarded 'White Ribbon' status for the next two years. A joint event is planned in October, which is led by nominated 'Ambassadors' by the partner organisations. Members were encouraged to support and raise awareness of the White Ribbon Campaign.

ACTION

To contact Kate Thomas if organisation would like to get involved in the promotion of the White Ribbon Campaign	ALL
To consider becoming a White Ribbon Campaign Ambassador (male) or Champion (female)	ALL

8. Healthy and Active Fund

- Information on this Welsh Government funding opportunity had been circulated. £5 million is available over three years. All applications need to be aligned to Well-being Plans. There are links to a number of our Delivery Groups – Early Intervention, Healthy Habits and Strong Connections. Both Public Health Wales and the Council's Leisure service are interested in applying for this funding. A briefing workshop on the grant is to be held on 4th October. There will need to be wide engagement with partners. Successful bids will be notified in February 2019.

9. AOB

- Sarah Jennings thanked the PSB for their contribution to the consultation on 'Transforming Clinical Services'. She confirmed that the Health Board would make a decision at the meeting on 26th September and further discussion would take place at their November meeting with regards their strategic approach.

	Summary of Action Points	Who	Update
Actions from 20th September meeting			
1	To identify significant projects which could benefit from the Brechfa Forest wind farm funding and would support delivery against Well-being Plan objectives, for consideration at November 2018 PSB meeting	ALL	To be scheduled once regional fund arrangements are clarified.
2	To invite community development officer, Aled Vaughan-Owen, to attend November 2018 PSB meeting to discuss Brechfa Forest wind farm project proposals	PSB Support Team	To be scheduled once regional fund arrangements are clarified.
3	To circulate information regarding the regional PSB development session ' <i>Building Professional Relationships Through Collaboration & Trust</i> ' hosted by Academi Wales on the 27 November 2018 at Y Llwyfan, Carmarthen	Gwyneth Ayers	Completed.
4	To agree Communications representative to be invited to future PSB meetings	Gwyneth Ayers	Completed.
5	To submit suggested agenda items to Gwyneth Ayers for next Regional PSB meeting	ALL	To be discussed on agenda.
6	To arrange meeting with Director of Environment, Head of Planning and National Park Authority to discuss private sector investment relating to planning applications	Gwyneth Ayers	On-going.
7	To invite Steffan Jenkins to next 'Prosperous People and Places' meeting	Jonathan Hancock	On-going – date to be confirmed.
8	To arrange meeting to further develop collaboration between PSB and RPB work programmes	PSB Support Team	Meeting arranged for 22 January 2019.
9	To ensure PSB member and procurement officer attendance at the Carmarthenshire Food Procurement Taskforce's workshop on 18 th October at Gelli Aur	ALL	Completed.
10	To ensure organisational representation at the Demand Summit workshop for information sharing on 16 th October at MWWFRS HQ, Carmarthen	ALL	Completed.
11	To liaise with Ros Jervis on proposed portal agreed by ARCH Well-being Programme Board to ensure links with the Digital Information System	Jo Creasey	
12	To approach Welsh Government for funding for the Digital Information System	Kate Thomas	Approach to WG made however funding not available. Proposal included in Transformation Fund application – awaiting outcome.
13	To contact Kate Thomas if organisation would like to get involved in the promotion of the White Ribbon Campaign	ALL	Completed.
14	To consider becoming a White Ribbon Campaign Ambassador (male) or Champion (female)	ALL	Completed.

